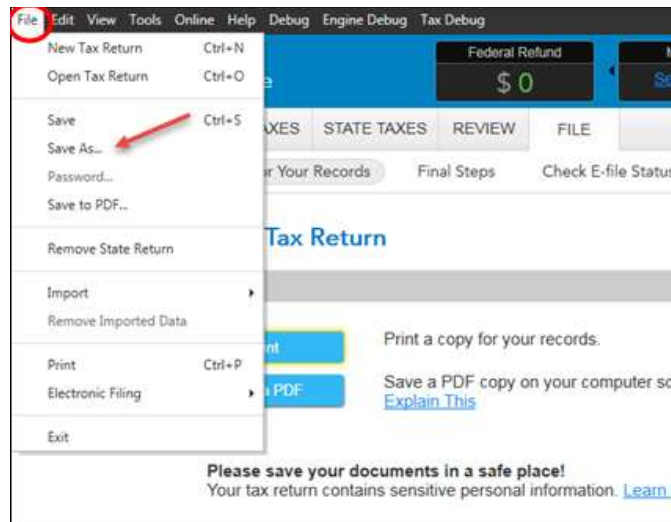
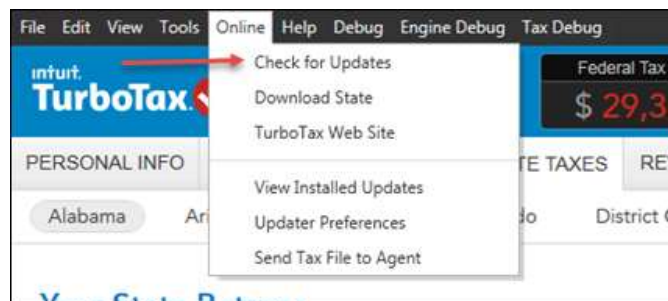


2016 Maine Amend Instructions for TurboTax CD/Download:

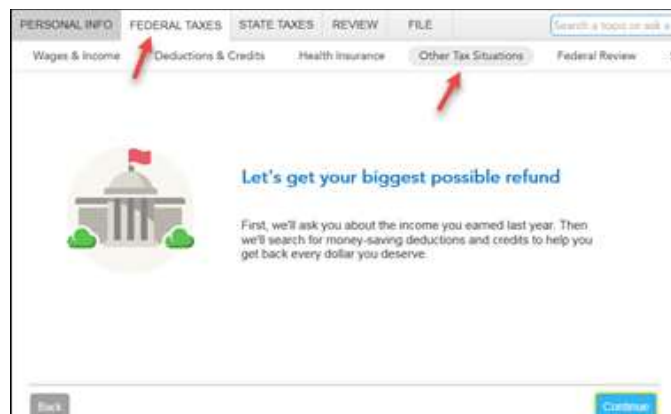
- 1) Select and open your return.
- 2) Select **File** and **Save As** “Amended 2016 return” before you update TurboTax to preserve your original return.



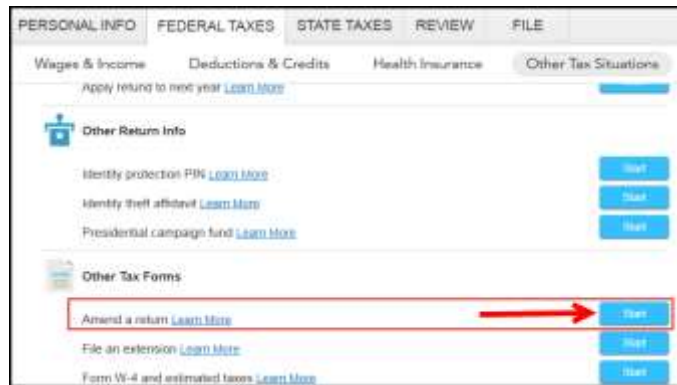
- 3) Select **Online** and **Check for Updates**.



- 4) Go to **Federal Taxes** tab (if using the Home and Business Product, go to the **Personal** tab) and then select the **Other Tax Situations** tab

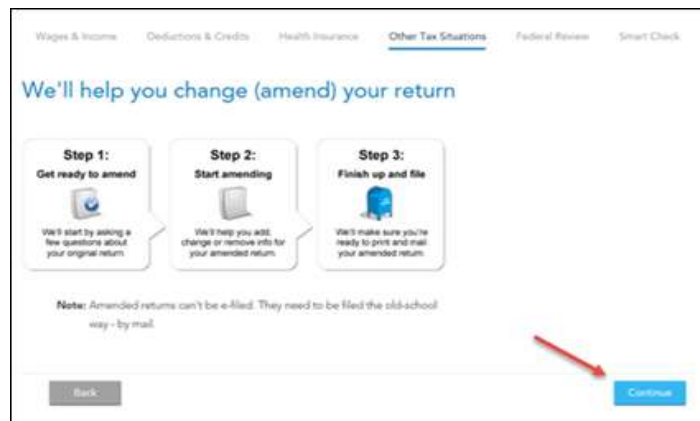


- 5) On the **Other Tax Situations** screen, scroll down to **Other Tax Forms** and next to **Amend a Return**, select the **Start** button.



Start to Amend Your Return:

- 1) On the **We'll Help you change (amend) your returns** screen, click **Continue**.



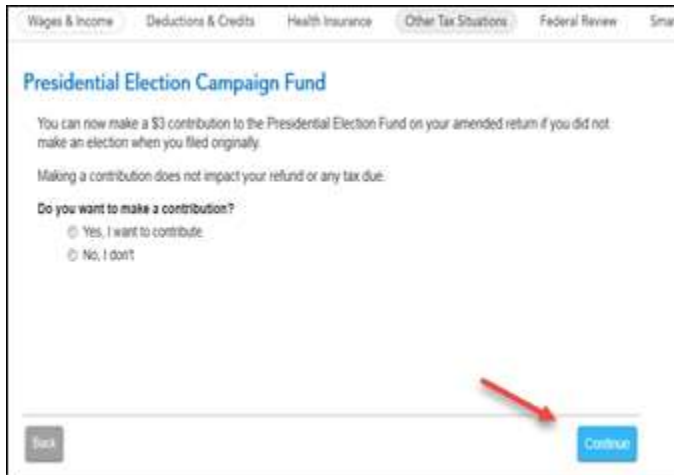
- 2) On the **Have You Already Filed This Return?** screen, select **Yes, I need to amend a return I already filed**.

Also select **I was contacted by TurboTax and told I may need to amend**, then click **Continue**.

3) On the **Tell Us Which Returns You Want to Amend** screen, select **I want to amend only my federal or only my state return**. Select **Amend my Maine return**. Then select **Continue**.

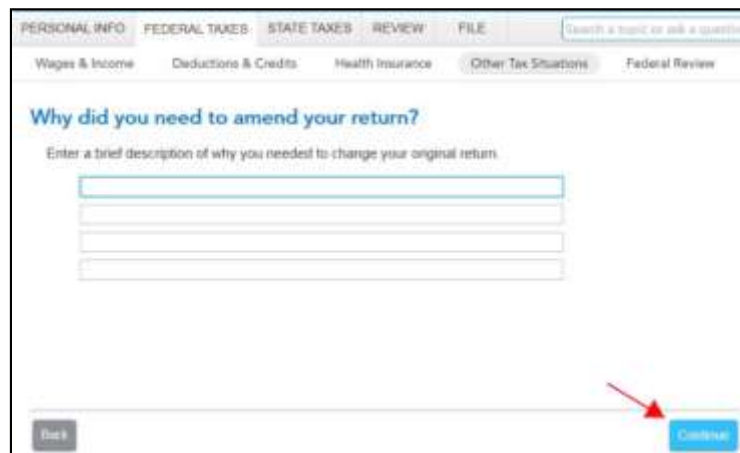
4) On the **Do you still receive your mail at this address**, make a selection then click **Continue**.

- 5) If you see the **Presidential Election Campaign Fund** screen, make a selection then click **Continue**.



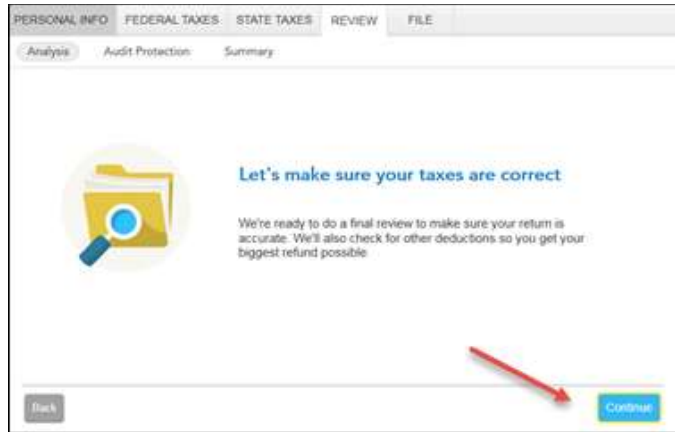
The screenshot shows a web interface with a navigation bar at the top containing 'Wages & Income', 'Deductions & Credits', 'Health Insurance', 'Other Tax Situations', 'Federal Review', and 'Smart'. The main heading is 'Presidential Election Campaign Fund'. Below the heading, there is explanatory text: 'You can now make a \$3 contribution to the Presidential Election Fund on your amended return if you did not make an election when you filed originally.' and 'Making a contribution does not impact your refund or any tax due.' The question 'Do you want to make a contribution?' is followed by two radio button options: 'Yes, I want to contribute' and 'No, I don't'. At the bottom of the screen, there are 'Back' and 'Continue' buttons. A red arrow points to the 'Continue' button.

- 6) On the **Why did you need to amend your return?** screen, indicate **“Maine adjusted gross income included qualified tuition and related expenses that should not have been added back to the federal adjusted gross income. The adjustment to the Maine return removes this addback and reflects the correct amount of adjusted gross income and tax due for the state return.”** Then select **Continue**.

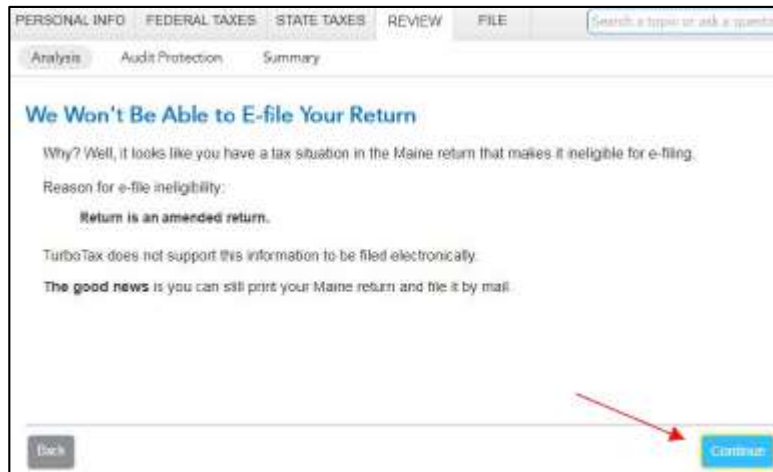


The screenshot shows a web interface with a navigation bar at the top containing 'PERSONAL INFO', 'FEDERAL TAXES', 'STATE TAXES', 'REVIEW', and 'FILE'. Below the navigation bar, there are tabs for 'Wages & Income', 'Deductions & Credits', 'Health Insurance', 'Other Tax Situations', and 'Federal Review'. The main heading is 'Why did you need to amend your return?'. Below the heading, there is a text input field with the prompt 'Enter a brief description of why you needed to change your original return.' and four empty text boxes for input. At the bottom of the screen, there are 'Back' and 'Continue' buttons. A red arrow points to the 'Continue' button.

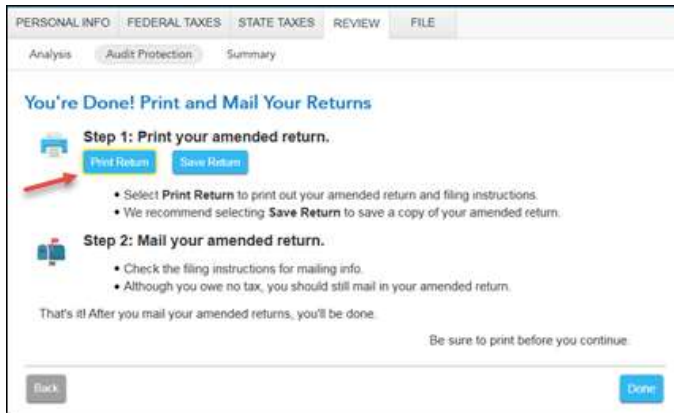
- 7) On the **Let's make sure your taxes are correct** screen, select **Continue** and complete all final review questions, if any.



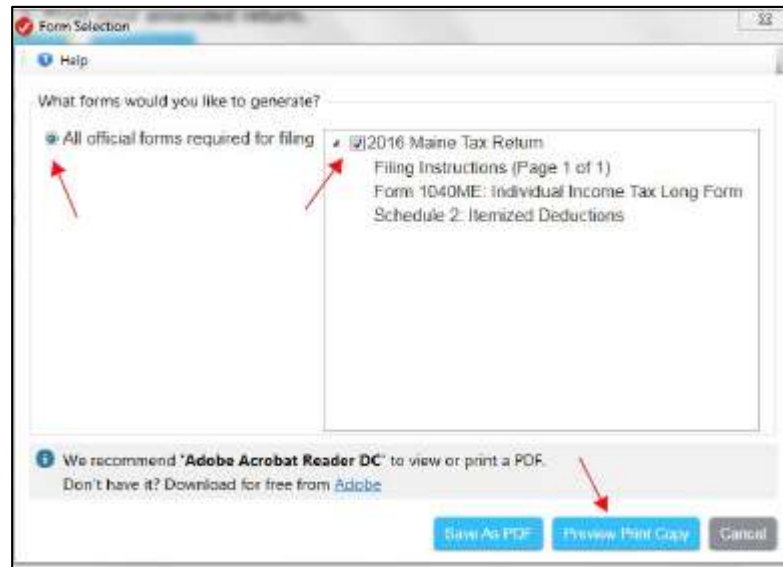
- 8) On the **Not Eligible for Electronic Filing** screen, select **Continue**.



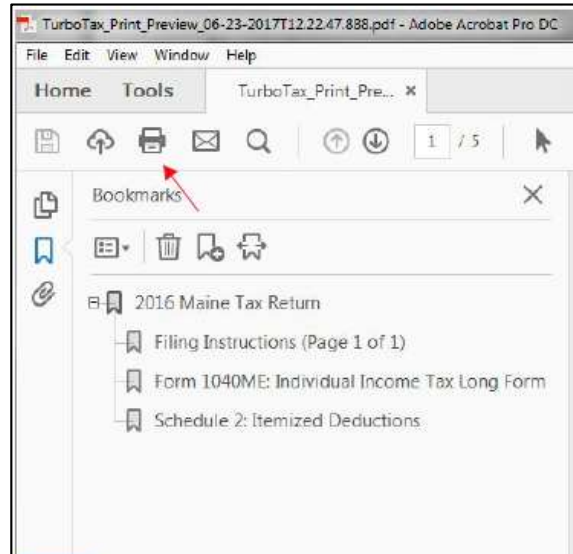
- 9) You are now ready to print your return to file. On the **You're Done! Print and Mail Your Returns** screen, select **Print Return**.



10) In the **Form Selection** window, select **All official forms required for filing**, check the box for **your Maine return**. Then, select **Preview Print Copy**.



11) On the **Print Preview** screen, select the **Printer Icon** to print your forms.



12) After printing your return,

- The instruction letter will indicate any balance due that you need to pay or refund that you will receive.
- The instructions will also tell you the address to mail your return.
- Be sure to print out an extra copy to keep for your files.