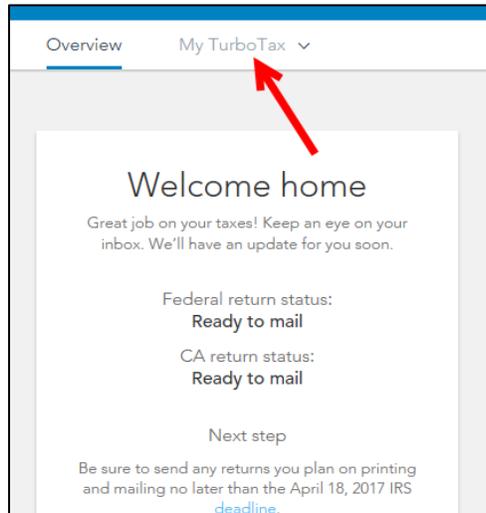
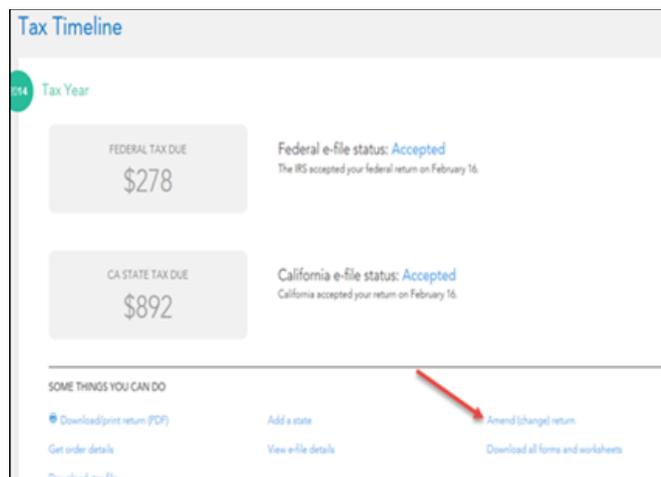


## 2016 Federal Filing Status with Parent Dependent Amend Instructions for the TurboTax Online product:

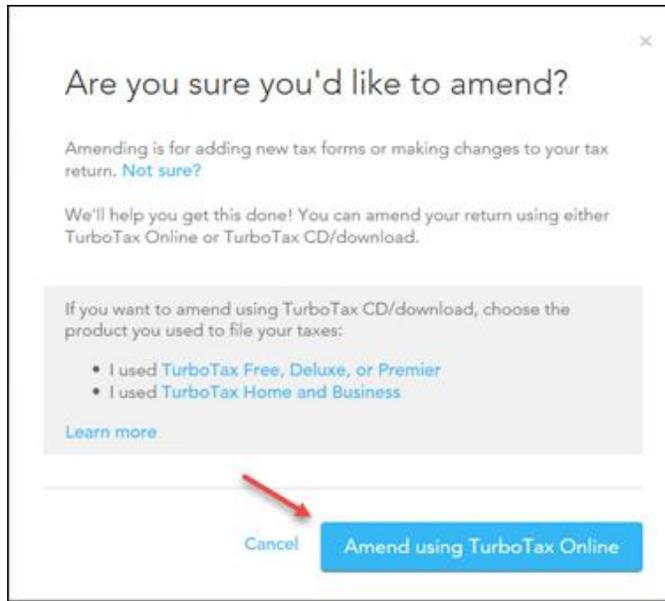
- 1) To open your 2016 return, go to <https://turbotax.intuit.com> and sign in.
- 2) On the **Sign In** screen, enter your **User ID** and **Password** and select **Sign In**.
- 3) On the **Welcome home** screen, select **My TurboTax**.



- 4) On the **Tax Timeline** screen, select **Amend (change) return**.

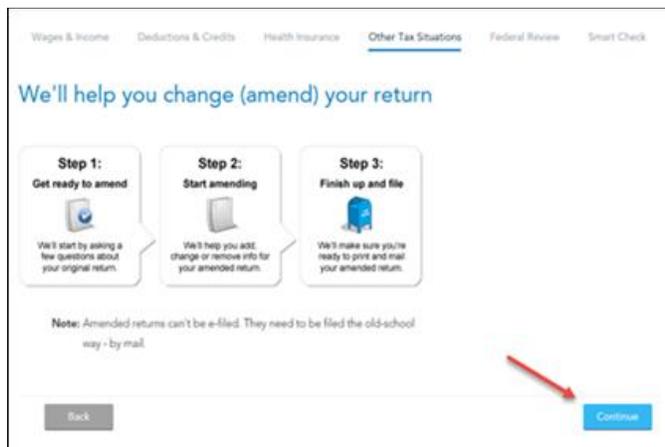


- 5) On the **Are you sure you'd like to amend your return?** screen, click the **Amend using TurboTax Online** button.



## Start to Amend Your Return:

- 1) On the **We'll Help you change (amend) your return** screen, click **Continue**.



- 2) On the **Have You Already Filed This Return?** screen, select **Yes, I need to amend a return I already filed**.

Also select **I was contacted by TurboTax and told I may need to amend**, then click **Continue**.

**Have you already filed this return?**

Amending a return allows you to correct information on your original return after it's been filed and accepted by the government.

**Yes, I need to amend a return I already filed.**

No, I don't need to amend.

Tell us a little more about your amend situation:

I need to amend my **2016 return**. [Learn More](#)

I need to amend a **2015 return**.

I need to amend a **2014 or previous year return**.

**I was contacted by TurboTax and told I may need to amend.**

I was contacted by TurboTax about amending **AND** I need to amend for some other reason. [See Examples](#)

< Back Continue

3) On the **Tell Us Which Returns You Want to Amend** screen, select **I want to amend both my federal and my state returns**. Then select **Continue**.

Personal Info **Federal Taxes** State Taxes Review File

Wages & Income Deductions & Credits Health Insurance **Other Tax Situations** Federal Review

**Tell Us Which Returns You Want to Amend**

We recommend you amend both your **federal and state** returns. That's because both the IRS and your state will want to know why you amended your return.

**I want to amend both my federal and state returns.**

I want to amend only my federal **or** only my state return.

[When is it OK to amend only one return?](#)

< Back Continue

4) On the **Do you still receive your mail at this address**, make a selection then click **Continue**.

Wages & Income Deductions & Credits Health Insurance **Other Tax Situations** Federal Review Smart Check

Do you still receive your mail at this address?

Main Street  
San Diego, CA  
92108

Yes  
 No

Back Continue

- 5) If you see the **Presidential Election Campaign Fund** screen, make a selection then click **Continue**.

Presidential Election Campaign Fund

You can now make a \$3 contribution to the Presidential Election Fund on your amended return if you did not make an election when you filed originally.  
Making a contribution does not impact your refund or any tax due.

Do you want to make a contribution?

Yes, I want to contribute  
 No, I don't

< Back Continue

- 6) On the **Why did you need to amend your return?** screen, indicate **“The filing status on the originally filed return was incorrectly listed as Head of Household. The revised return reports the correct filing status of Married Filing Separately.”**Then select **Continue**.

Wages & Income   Deductions & Credits   Health Insurance   **Other Tax Situations**   Federal Review

### Why did you need to amend your return?

Enter a brief description of why you needed to change your original return.

The filing status on the originally filed return was incorrectly listed as Head of Household. The revised return reports the correct filing status of Married Filing Separately.

< Back   [Continue](#)

- 7) On the **Let's comb through your returns one last time with complete check** screen, select the **State Taxes** tab.

Personal Info   Federal Taxes   **State Taxes**   Review   File

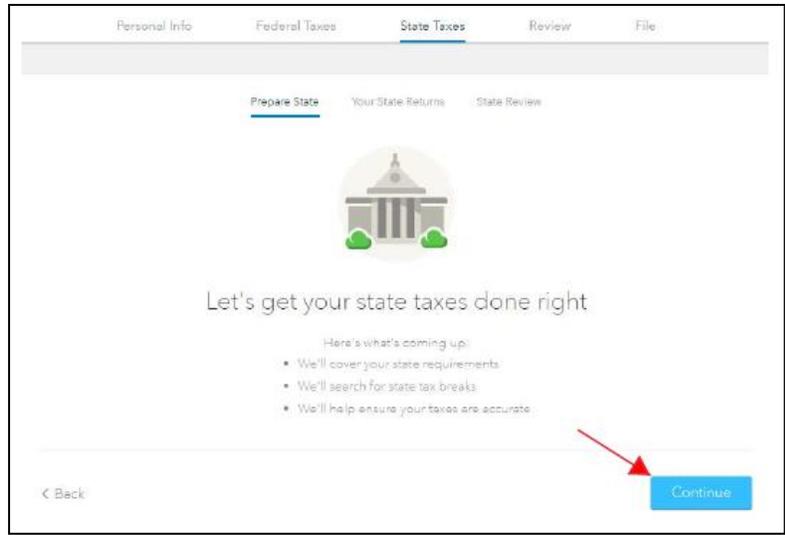


### Let's comb through your returns one last time with **completecheck**™

- We'll run a thorough, in-depth review of your federal and state taxes, from beginning to end.
- We'll go over your final refund so you can file with confidence.

[Check my info](#)

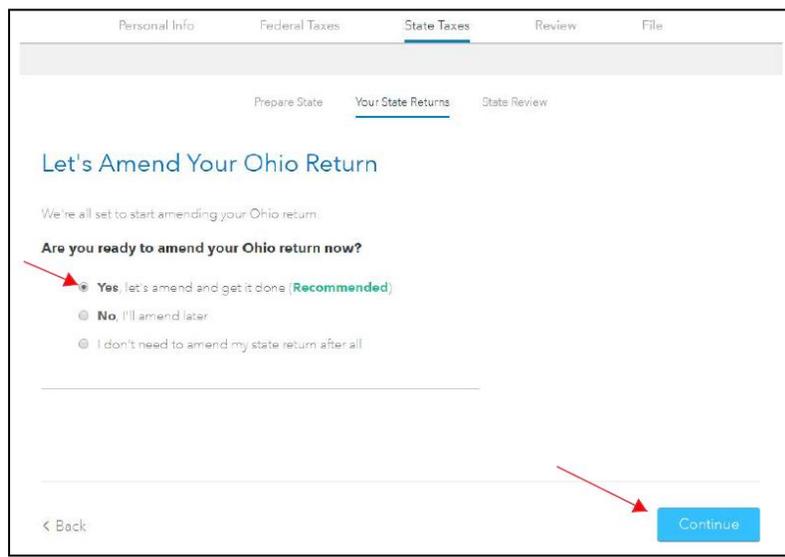
- 8) On the **Let's get your state taxes done right** screen, select **Continue**.



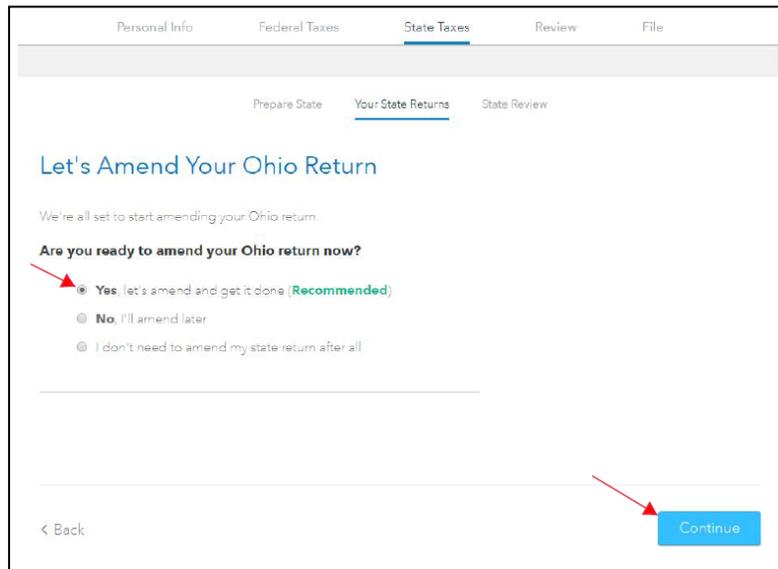
9) On the **Status of your state returns** screen, select **Edit** next to your state return.

State	Type of Return	Status	Action
Ohio	Resident	Reviewed	<a href="#">Edit</a> <a href="#">Delete</a>

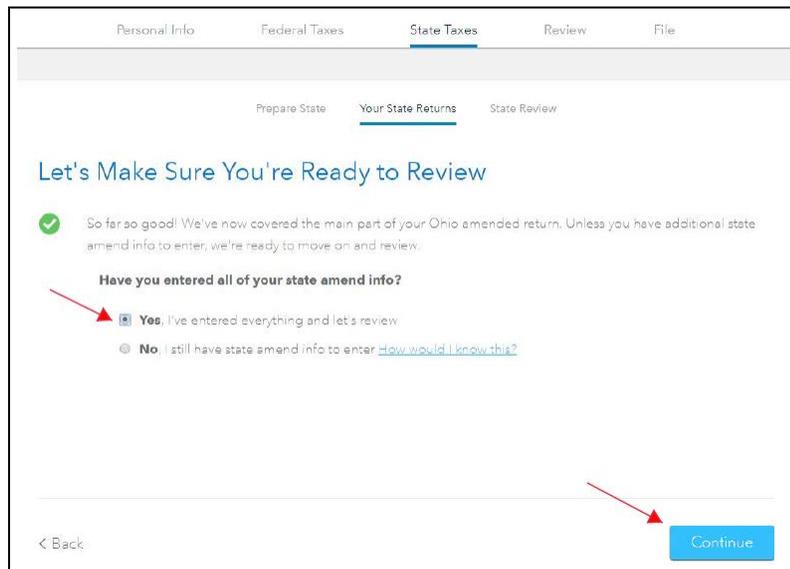
10) On the **Let's Amend Your State Return** screen, select **Yes, let's amend and get it done**. Then, select **Continue**. Complete any state specific amend questions to finalize your state amended return.



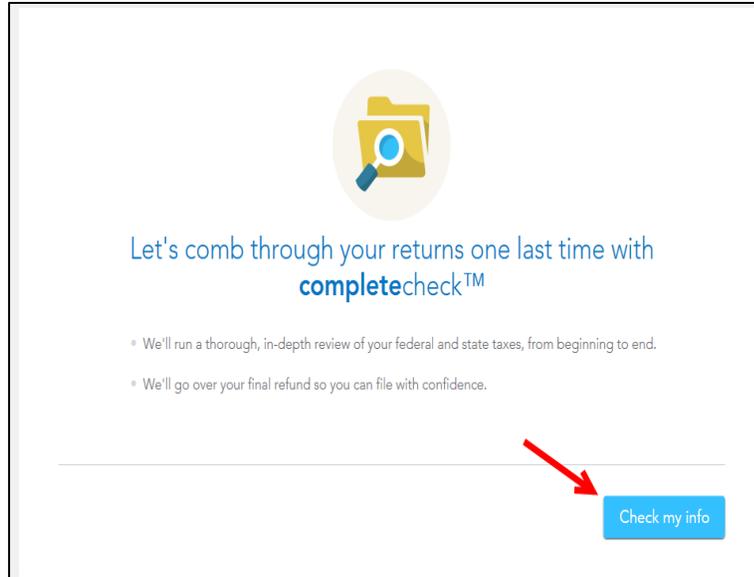
11) On the **Let's Make Sure You're Ready to Review** screen, select **Yes, I've entered everything and let's review**. Then select **Continue** and complete any additional final review questions.



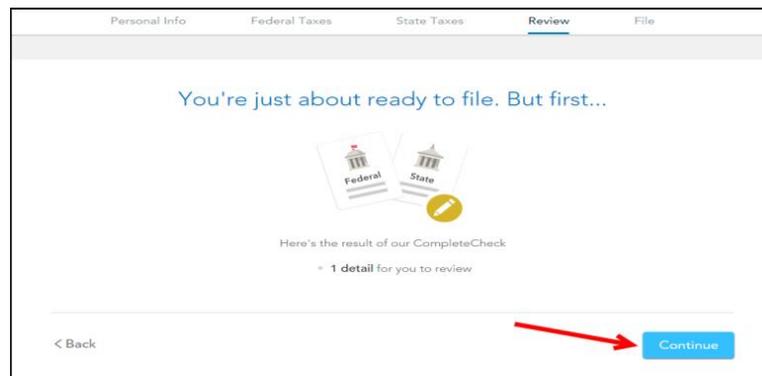
12) On the **Let's Make Sure You're Ready to Review** screen, select **Yes, I've entered everything and let's review**. Then select **Continue** and complete any additional final review questions.



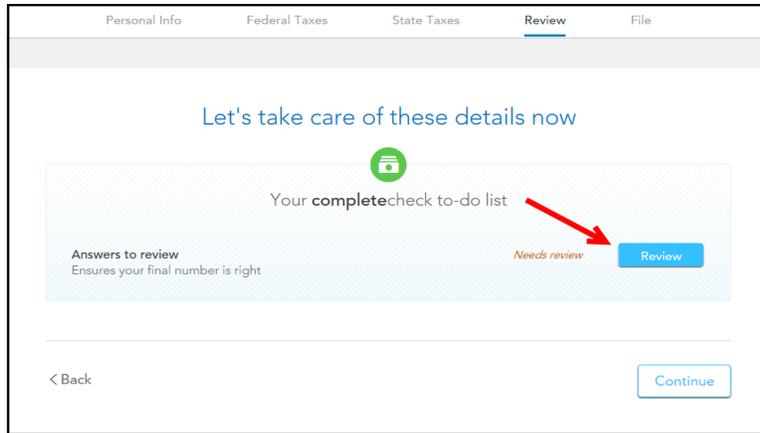
13) On the **Let's comb through your returns one last time with complete check** screen, select **Check my info** and complete all final review questions, if any.



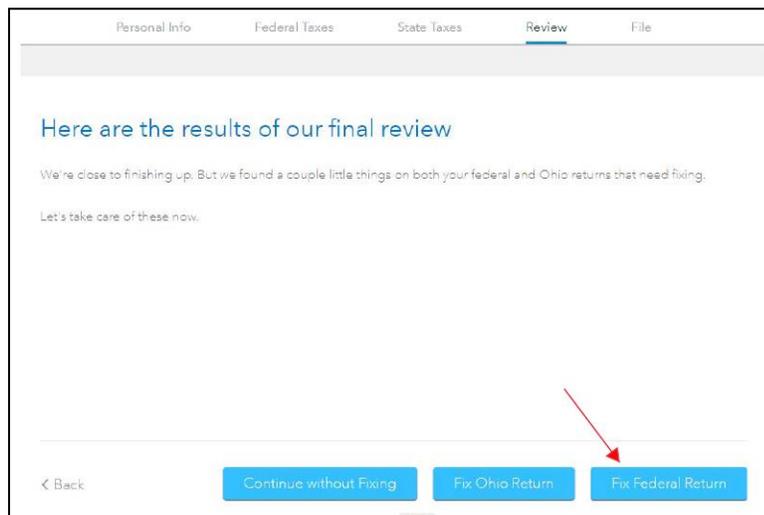
14) On the **You're just about ready to file. But first...** screen, select **Continue**.



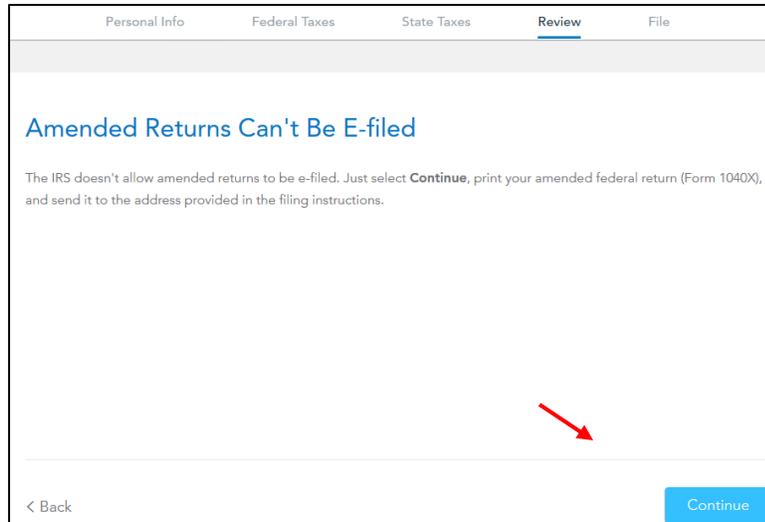
15) On the **Let's take care of these details now** screen, select **Review**.



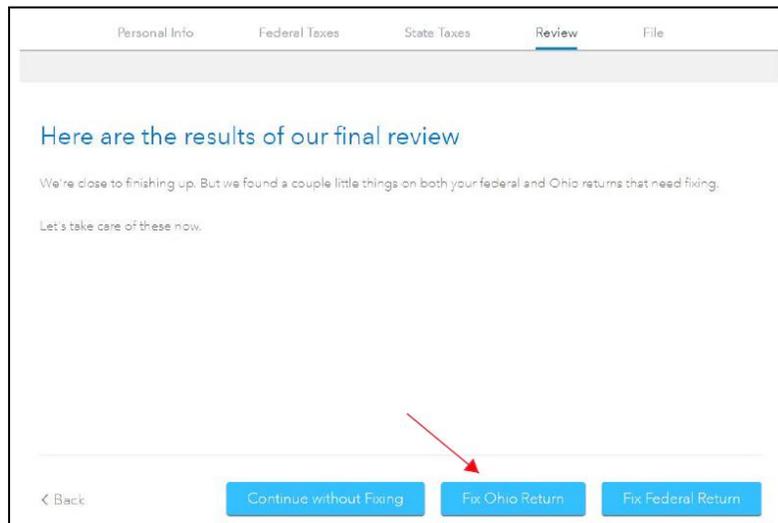
16) On the **Here are the results of our final review** screen, select **Fix Federal Return**.



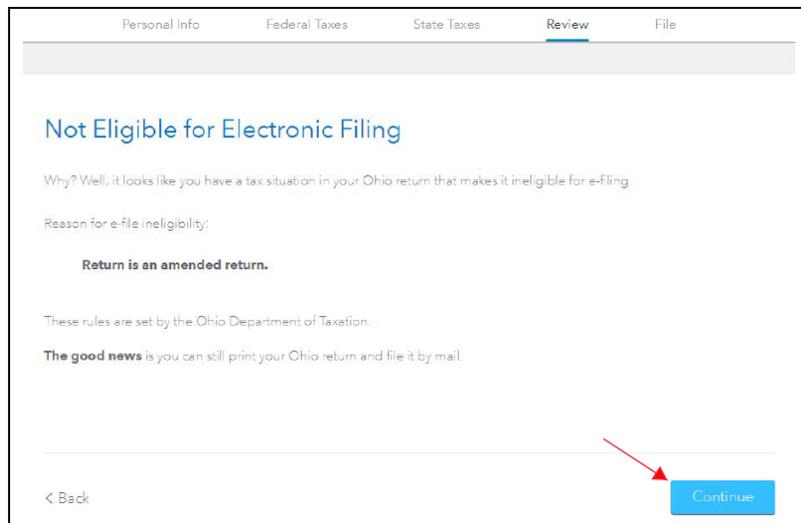
17) On the **Amended Returns Can't Be E-filed** screen, select **Continue**. This screen is telling you that you must print and mail the amended return and it will always show as an "error" message.



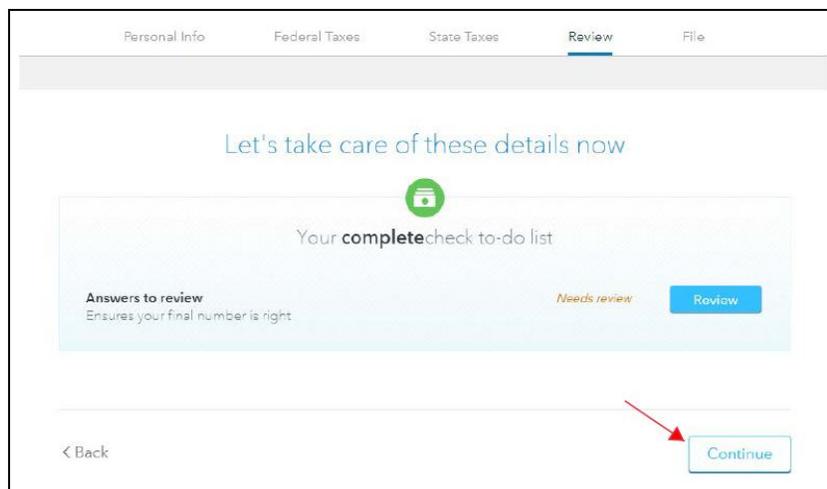
18) If you have a state return, on the **Let's take care of these details now** screen, select **Review** again. On the **Here are the results of our final review** screen, select **Fix State Return**.



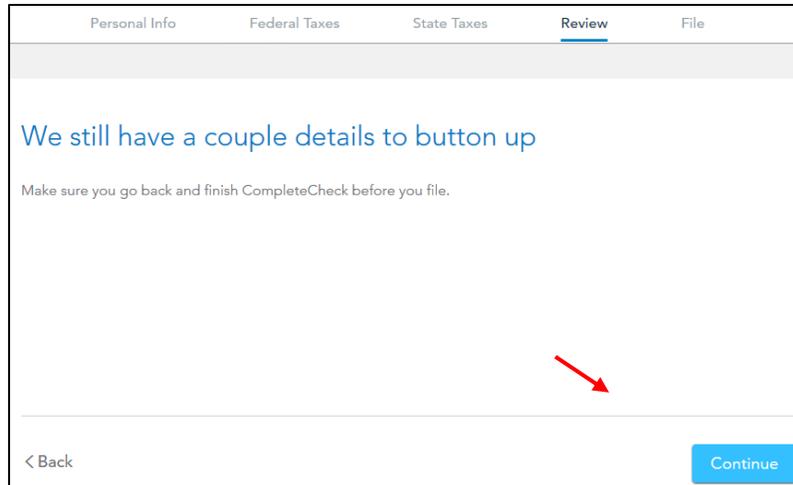
19) On the **Not Eligible for Electronic Filing** screen, select **Continue**. This screen is telling you that you must print and mail the amended state return. It will always show as an "error" message.



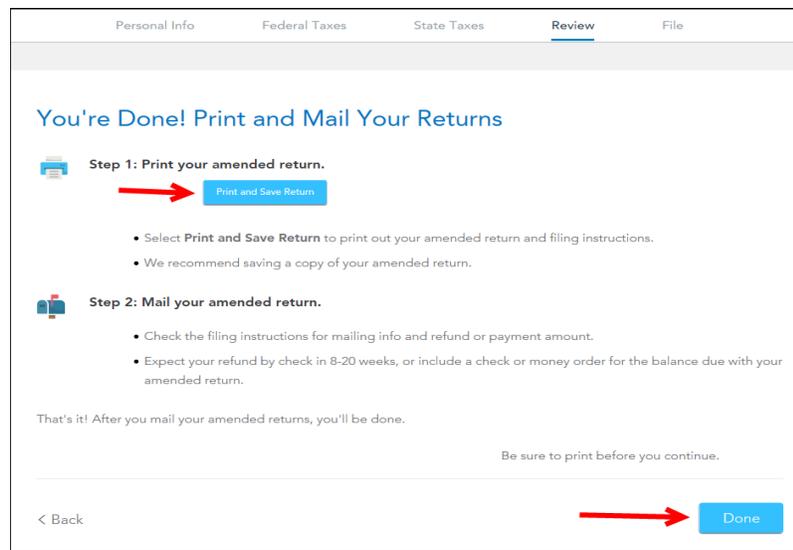
20) On the **Let's take care of these details now** screen, this time select **Continue**.



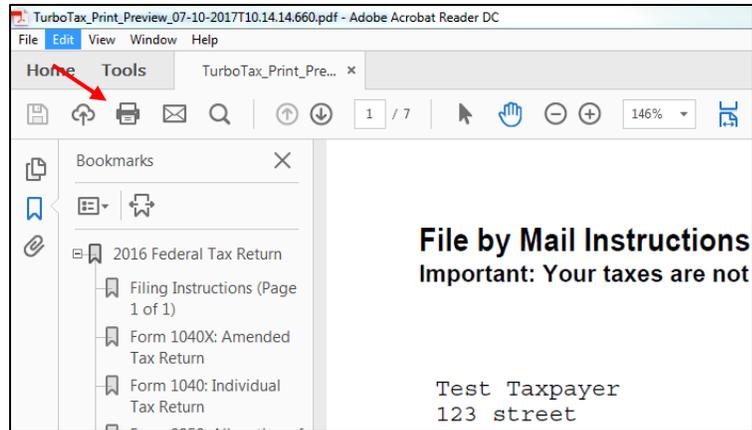
21) On the **We still have a couple details to button up** screen, select **Continue**.



22) You are now ready to print your return to file. On the **You're Done! Print and Mail Your Returns** screen, select **Print Return**.



23) On the **Print Preview** screen, select the **Printer Icon** to print your forms. TurboTax will prepare the amended returns that need to be filed, if your amended state return is not included, then it does not need to be filed.



24) After printing your return,

- The instruction letter will indicate any balance due that you need to pay or refund that you will receive.
- The instructions will also tell you the address to mail your return.
- Be sure to print out an extra copy to keep for your files.