# Individual (1040) Converted Items

Items to Note:

The 2018 converted client file is not intended to duplicate or reproduce your 2018 return. The information converted is captured in a way that converts to 2019 correctly once the file has been Proforma'd.

This list provides details about how Lacerte converts the following 1040 amounts and any steps that you may need to take.

- Preparer Number (Screen 1) Enter the Preparer Number on Screen 1, Client Information.
- Estimates and overpayments applied to future year.
- Information relating to prior year for the Form 2210 underpayment penalty calculation.
- Calculated carryovers such as NOLs and Capital Loss Carryovers were not obtained during the conversion and will need to be entered into the 2019 client file.
- Adjustments to Income (Screen 24) The Lacerte conversion program converts every "force percentage" entered in UltraTax. Therefore, if more than one percentage is entered for any Keogh/SEP/SIMPLE percentage, Lacerte's "Keogh, SEP: Contribution Rate [O]" input fields (Screen 24, codes 501 and 551) use the total of all percentages. You must manually adjust the corresponding amounts.
- Earned Income Adjustments (Screen 24) Every adjustment to earned income entered in UltraTax will be converted. Therefore, if more than one adjustment is entered for a specific Keogh/SEP/SIMPLE activity, Lacerte's "Keogh, SEP: Net Earnings [A]" input fields (Screen 24, codes 15 and 65) use the total of <u>all</u> adjustments. You may need to manually adjust the corresponding amounts.
- Itemized Deductions (Screen 25) Points not reported on Form 1098 is handled differently in UltraTax and Lacerte. The Total Points amount will be converted to be itemized. If you need to amoratize the Points over the life of the loan, please input Points in the Depreciation Screen 22.
- State amounts only Federal information is converted.
- Interest Income: We do not convert interest items that are an adjustment to an interest item such as nominee or accrued interest. You will need to manually enter these items.
- Installment Sales Prior year installment sales will not get converted. Please enter these transactions into the Dispositions screen within Lacerte.
- Oil & Gas properties
- Prior year summary information is not converted
- Depreciation Lacerte does not convert the following:
  - Other column for depreciation
  - Depreciation method for assets using "sum of the years digits" or memo.
  - Units of production (total units or current year units)

# **Individual Converted Items (1040)**

The **<u>underlined</u>**, **<u>bolded</u>** titles in the following list correspond to the titles on the Contents screen of the Lacerte tax program.

#### Client Information Filing Status

Filing Status MFS and Lived with Spouse Taxpayer Information Dependency Status Taxpayer & Spouse Blind designation Spouse Information In Care Of Address Home, Work, Mobile phones – Taxpayer & Spouse Pager and Fax numbers – Taxpayer & Spouse E-Mail address – Taxpayer & Spouse Driver's License Information – Taxpayer & Spouse

# **Dependent Information**

Dependent Information Relationship Months lived at home Student / Disabled Type of dependent Earned Income Credit Child Tax Credit

# **Miscellaneous Information**

Presidential Election Campaign Allow Discussion Designee's PIN, Name & Phone Number Direct Deposit of Federal Refund Electronic Payment of Balance Due & Estimated Tax Financial Institutions for Direct Deposit (up to 3):

#### Income Allocation for Community Property States

Other Items

# **Refund Advantage Information**

Disbursement Method Tax Preparation Fee Physical Address if different Taxpayer & Spouse Identity Verification

# Wages, Salaries, Tips

Spouse Wages, Salaries, Tips and Other Compensation Federal Income Tax Withheld Social Security & Medicare Tax Withheld Box 12 Codes Statutory Employee Retirement Plan State & Local Income Tax withheld Control Number Employer – Name, ID, and Address Employee – Name, ID and Address (if different) Primary State Name, ID and Locality Name

#### Interest Income

Name of Payer Seller Financed Mortgage – SSN, Address, & Amount Interest income – Banks, Savings & Loans, etc. Interest income – Seller Financed Mortgage

#### **Dividend Income**

Name of Payer Ordinary & Qualified Dividends Total Capital Gain Distributions

# Pensions, IRA Distributions

Payer Information - Name, Address & Federal ID **Gross Distribution** (2a) Taxable Amount Taxable amount not determined **Total Distributions** (4) Federal Income Tax withheld (5) Employee contributions / Designated Roth Contributions or Insurance premiums (6) Net Unrealized Appreciation in Securities (7) Distribution Code #1 IRA / SEP / SIMPLE (8) Other Distributions & Other Distribution Percentage (9a) Total Employee Contributions & Total Distribution Percentage (10) Amount allocable to IRR within 5 years (11) First year of designated Roth contributions State Tax withheld State Name and ID number Name of Locality Indirect Rollovers - To other than a Roth IRA Distribution not from IRA or Elective Deferral Plan General Rule & Simplified method information **Recipient Information** IRA's - Repayments

# **Gambling Winnings W-2G**

Payer Information Payee Information (1) Gross Winnings (13) State Name Payer State ID number State Lottery Winnings

#### **Miscellaneous Income**

Social Security Benefits (SSA-1099 box 5) Medicare Premiums Paid (SSA-1099 Itemized Deduction) Treat Medicare Premiums paid as SE Health Insurance Tier 1 Railroad Retirement Benefits (RRB-1099 box 5) Alimony Received Taxable Scholarships and Fellowships Jury Duty Pay Household Employee Income not on W-2 Income Subject to SE Tax State and Local Income Tax refund Itemized in prior year Adjusted Gross Income State and Local Income Taxes paid Allowed or allowable General Sales Tax deduction Allowable Total Standard Deduction Itemized deductions from Schedule A Line 29 Taxable income before NOL deduction Other Income

#### 1099-MISC

Payer Information Recipient information Account Number

#### **Unemployment Compensation**

Total Received Current Year Overpayment repaid

#### **Education Distributions**

Name of Payer Taxpayer or Spouse (1) Gross Distributions (2) Earnings (3) Basis (5) Private 529 program, State 529 program or Coverdell ESA Current Year Contributions to this ESA Value of this account at Current Year End Administering State (QTPs only)

#### **Business Income (Schedule C)**

Principal Business or Profession Principal Business Code Business Name and Address (if different) Employer ID Number Accounting Method **Inventory Method** Taxpayer, Spouse or Joint Not subject to SE Tax Did not "Materially Participate" Gross Receipts or Sales **Returns and Allowances** Other Income Inventory at Beginning of Year Purchases Cost of Labor Materials and Supplies Other Costs Inventory at End of Year Expenses Other Expenses

# Rental & Royalty Income (Schedule E)

Kind, Type and Location of Property

Fair Rental Days Qualified Joint Venture Percentage of Ownership Percentage of Tenant Occupancy Disposition of Activity NonPassive Activity or Passive Royalty Real Estate Professional Rental Other than Real Estate Rents or Royalties received Expenses Other Expenses Number of Days Rented, Personal Use and Owned

# Farm Income (Schedule F / Form 4835)

**Principal Product** Employer ID Number Agricultural Activity Code Accounting method Farm Rental (4835) Did not "Materially Participate" (Sch F only) Did not "Actively Participate" (4835 only) Non-Community Property (MFS vs. MFJ) Cost or Basis of Livestock and other Resale items Beginning Inventory of Livestock, etc. Cost of Livestock, etc. purchased Ending Inventory of Livestock, etc. Total Conservation Reserve Program payments Income from Production Total & Taxable Cooperative distributions Total & Taxable Agricultural Program payments Commodity Credit Loans reported under election Total & Taxable Commodity Credit Loans forfeited or repaid Total & Taxable Crop Insurance Proceeds Taxable Crop Insurance Proceeds deferred Other Income Expenses Other Expenses

# Partnership Information

Name of Partnership Employer ID number Publicly Traded Partnership Foreign Partnership Farm Activity or Fishing Activity Not a Passive Activity Actively Participated in Real Estate Real Estate Professional

# **S** Corporation Information

Name of S Corporation Employer Identification Farm Activity or Fishing Activity Not a Passive Activity Actively Participated in Real Estate Real Estate Professional

### **Estate and Trust Information**

Name of Estate or Trust Employer Identification number Not a Passive Activity Actively Participated in Real Estate Real Estate Professional

#### **Depreciation (4562)**

**Description of Property** Form Date Placed in Service Cost or Basis Current Section 179 Expense - Current Year Method Life or Class Life Amortization code section Current Depreciation / Amortization (-1 if None) Prior Depreciation / Amortization Prior Section 179 Expense Salvage Value Basis Reduction (ITC, Etc.) AMT Depreciation - Basis AMT Depreciation - Class Life (Post-1986) AMT Depreciation - Current Depreciation (-1 if None) AMT Depreciation - Prior Depreciation (MACRS Only) Book Depreciation - Cost or Basis **Book Depreciation - Method** Book Depreciation - Life or Class Life Book Depreciation - Current Depreciation (-1 if None) **Book Depreciation - Prior Depreciation** Book Depreciation - Salvage Value State Depreciation - Cost or Basis State Depreciation - Current Section 179 Expense State Depreciation - Method State Depreciation - Life or Class Life State Depreciation - Current Depreciation / Amortization (-1 if None) State Depreciation - Prior Depreciation / Amortization State Depreciation - Prior Section 179 Expense State Depreciation - Salvage Value Alternative Depreciation System (ADS) 150% DB Instead of 200% DB (MACRS Only) **Qualified Indian Reservation Property** Listed Property Date Sold or Disposed

#### Adjustments to Income

IRA Contributions Other Earned Income Covered or not covered by Employer Plan Roth IRA Contributions Profit-Sharing (25%/1.25) Money Purchase (25%/1.25) Defined Benefit (no limitations) Self-Employed SEP (25%/1.25) Self-Employed SIMPLE Self-Employed Health Insurance Premiums Self-Employed Long-Term Care Premiums Total Qualified Student Loan interest Educator Expenses Alimony – Recipient's Info & Amount Paid Jury Duty pay given to Employer Expense from Rental of Personal Property Other Adjustments

# **Itemized Deductions**

Prescription Medicines and Drugs Doctors, Dentists and Nurses Insurance Premiums not entered elsewhere (excluding Long-Term Care) Long-Term Care Premiums not entered elsewhere Medical Miles driven Taxes on Principal Residence Personal Property Taxes (including value based Auto Fees) Other Taxes Home Mortgage Interest and Point on 1098 Home Mortgage Interest not on 1098 - Payee information & Amount Paid Points not on 1098 Investment Interest Cash Contributions (50% and 30%) Noncash Contributions (50% & 30% and 30% & 20% Capital Gain Property) Union and Professional dues Unreimbursed Employee Expenses Investment Expense Tax Preparation Fees - Amount Paid Safe Deposit Box rental Other Miscellaneous Deductions (2%) Gambling Losses to Extent of Winnings Other Miscellaneous Deductions Excess Mortgage Interest - Home Acquisition Debt Beginning of year Excess Mortgage Interest - Home Equity Debt Beginning of year Excess Mortgage Interest - Grandfather Debt Beginning of year

# Noncash Contributions (8283)

Donee Information – Name & Address Description of Property (other than vehicle) Vehicle Identification Number (VIN) Date of Contribution Date Acquired & How Acquired Donor Cost or Basis Fair Market Value & Method used to Determine FMV

# Vehicle / Employee Business Expense (2106)

Occupation, if Different Spouse (Form 2106) Performing Artist, Handicapped or Fee-Based Government Official Ministers Expense Meal and Entertainment Expenses in Full Reimbursements not included on W-2 Box 1 (meals & entertainment) Department of Transportation (80% meal allowance) Local Transportation Travel Expenses while away from home Overnight Reimbursements not included on W-2 Box 1 (not meals & entertainment) Other Business Expenses

# Foreign Income Exclusion (2555)

Spouse Foreign Address of Taxpayer Employer's Name, Type, US Address or Foreign Address Enter Last Year (after 1981) 2555 or 2555-EZ was Filed Country of Citizenship Tax home(s) during tax year & Date Established Bona Fide Residence Test or Physical Presence Test **Travel Information** Beginning & Ending Date for Bona Fide Resident Ending Date for bona Fide Resident Living Quarters in Foreign Country Relationship of Family Member(s) living Abroad with Taxpayer Period family lived abroad Sub. Statement to County of bona Fide Resident Required to pay income tax to Country of Resident Type of Visa you entered Foreign Country under Explanation why Visa limited stay in Country Address of Home in US maintained while living abroad US Home Rented, Name of Occupant & Relationship (if applicable) Physical Presence Test Beginning and Ending Date Principal Country of Employment Other Allocable deductions Wages, Tips, & Other Compensation -allocation Federal withholding Social Security & Medicare withholding Home – allocation Meals – allocation Car - allocation Other Properties or Facilities - allocation Cost of Living and Overseas Differential - allocation Family - allocation Education - allocation Home Leave - allocation Quarters - allocation Other Purposes - allocation Excludable Meals and Lodging under Sec.119 - allocation Other Foreign Earned Income - allocation **Employee Address** State and State withholding Employer's State ID number Locality Name

# Child and Dependent Care Expenses (2441)

Persons and Expenses Qualifying for Dependent Care Credit Persons or Organizations Providing Dependent Care

# Foreign Tax Credit (1116)

Resident of (Country name) Name of Foreign Country Category of Income Passive Income Foreign Tax Paid Section 901(j) Income Foreign Tax Paid Lump Sum Distribution Foreign Tax Paid General Category Income Foreign Tax Paid Income Re-sourced by Treaty Foreign Tax Paid

#### **Qualified Adoption Expenses (8839)**

Name, Identification Number, & Date of Birth Born before 1995 and was Disabled Special Needs Child Adoption was not Final in Current Year Limited Qualified Adoption expenses Limited Employer Provided benefits Taxpayer, Spouse or Joint

### **Residential Energy, Other Credits**

Mortgage Interest Credit (8396) – Address, Certificate Credit rate Taxable Income Exclusion Items Sch D Tax worksheet Tax less Foreign Tax Credit Alternative Minimum Tax Credit claimed in prior years

#### Affordable Care Act Subsidy/Penalty

Marketplace Identifier Account Number Form (Ctrl + T) Activity Number

### Household Employment Taxes

Employer Identification number Paid cash wages Withheld Federal Income Tax for Household employee Total Cash Wages subject to Social Security taxes Total Cash Wages subject to Medicare taxes Federal Income Tax withheld Taxes withheld from State Disability payments Paid Total Cash Wages of \$1,000 or more in any Quarter of 2 preceding years

#### Tax for Children Under 18 (8615)

Tax for Children under 18 – Parent Name and SSN All other Children under 18 – Child Name

#### Nonresident Alien (1040NR)

Filing Status Refund Address Other Percentage 1 and Other Percentage 2 Country of Citizenship during Current year Country of Residence for Tax Purposes US Citizen (present or past) Visa type or immigration status on last day of current year Date entered US and Date departed US Number of days in US – 2 preceding years Subject to tax on Income Entitled to Treaty Benefits Income Exempt from Tax – Country and Tax Treaty Article

# Information Return of US Persons (5471)

Filer's Information - Name, Address and ID Category Filer 2, 3, 4, or 5 Percentage of Foreign Corporation's Voting Stock Part D - Person(s) on whose Benefit this return filed - Name & Address Shareholder, Officer, Director Foreign Corporation Information - Name and Address Employer ID number & Reference ID number Country under whose Laws Incorporated Date of Incorporation Principal Place of Business & Principal Business Activity **Functional Currency** Branch Office or Agent in US - Name, Address & ID Foreign Corporation's Statutory or Resident Agent in Country of Incorporation - Name & Address Person(s) with Custody of the Books & Records – Name & Address Stock Information - Description, Beginning and Ending Shares Schedule C Income - other Income Schedule C Deductions - Other deductions Schedule C Other Items - Extraordinary Items & Prior Period Adjustments Schedule C Other Items - Provision for Income War Profits & Excess Profits Tax Schedule E - Country or US Possession Amount of Tax in Foreign Currency **Conversion Rate** Amount of Tax in US Dollars Cash - Ending Trade Notes & A/R - Ending Less Allowance for Bad Debts - Ending Inventories – Ending Other current Assets - Descriptions and Ending Loans to Shareholders and Other Related Persons - Ending Investment in Subsidiaries - Descriptions and Ending Other Investments - Descriptions and Ending Buildings & Other Depreciable Assets - Ending Less Accumulated Depreciation - Ending Depletable Assets - Ending Less Accumulated Depletion - Ending Land - Ending Intangible Assets - Goodwill - Ending Intangible Assets - Organization Costs - Ending Intangible Assets - Patents, Trademarks and Other - Ending Less Accumulated Amortization - Ending Other Assets - Description and Ending Accounts Payable - Ending Other Current Liabilities - Description and Ending Loans from Shareholders and Other Related persons - Ending Other Liabilities - Description and Ending Preferred Stock – Ending Common Stock - Ending Paid-in or Capital Surplus - Description and Ending Retained Earnings - Ending Less Cost of Treasury Stock - Ending Schedule G Other Information - Name, EIN, Forms filed Schedule G Other Information - Name of Tax Matters Partner Schedule G Other Information - Foreign partnership tax year Beginning & Ending date **Owns Interest in Any Trust** Foreign Corporation owned any foreign entities disregarded as entities from their owners Statement in Lieu of 8858 - Name, Country and EIN Participant in Cost Sharing arrangement Became Participant in Cost Sharing arrangement during tax year

Participated in any Section 1.6011-4 reportable transactions

Paid or accrued foreign tax that was disqualified for credit under Section 901(m)

Paid or accrued foreign tax to which Section 909 applies, or treated previously suspended foreign taxes as no longer suspended under Section 909

#### Tax Shelter Statement / Form 8886

**Reportable Transaction Disclosure Statement** Name of Reportable Transaction Tax Shelter Registration number Initial Year participated in Transaction Type of Tax Benefit Facts of the Transaction Listed Transaction **Confidential Transaction** Transaction with Contractual Protection Loss Transaction Transaction of Interest If Transaction is the same or substantially similar to a "listed transaction", identify the listed transaction Invested through Other Entity - Name, Type and EIN Entities Involved in Transaction Form 8886 number Type of Entity, Name, ID & Address Statement of Foreign Assets (8938) Type of account - 1=Deposit 2=Custodial Account Number Account Jointly owned with Spouse No tax item in Part III with respect to this asset Used foreign currency exchange rate to convert value to US dollars Foreign currency in which account is maintained Source of exchange rate Financial Institution in which Account Maintained - Name & Address Identifying number of other designation Foreign Entity Information (complete if stock or interest) - Name, Type & Address Foreign Entity Information (complete if stock or interest) - Entity is a PFIC Issuer or counterparty - Name, Type & Address Issuer or counterparty - 1=Issuer 2=Counterparty Issuer or counterparty - 1= US person 2=Foreign person Number of forms filed for: 3520, 3520-A, 5471, 8621, 8865, 8891 For Each Type of Income: Form & Line – Foreign Deposit and Custodial Accounts Form & Line – Other Foreign Assets Schedule & Line - Foreign Deposit and Custodial Accounts Schedule & line - Other Foreign Assets Interest Dividends Royalties Other Income Gains (losses) Deductions Credits

# **Corporation (1120) Converted Items**

### Items to Note

State amounts are not converted to Lacerte, only the federal amounts and descriptions will be converted to Lacerte.

This list provides details about how Lacerte converts the following 1120 items.

- **Preparer Number** Enter the Preparer Number on Screen 1, Client Information.
- Installment Sales Principal payments (current and prior) are included in "Prior Years' Payments," (Screen 15, page 2, code 37) for all installment sales.

**Note:** The installment sale section has a category for State Prior Year Installment Sales -Gross Profit Ratio and Ordinary Income. Enter state amounts only if the state amounts are different from federal.

- Rent and Royalty Properties Lacerte does not convert properties designated as royalty activities.
- **Depreciation** Lacerte does not convert the following:
  - Other column for depreciation.
  - Basis reductions for other credits.
  - Depreciation method for assets using "sum of the years digits" or memo.
  - Assets listed under Non-Calc menu item.
  - Units of production (total units or current year units).
  - Cents reporting: Lacerte rounds these amounts to nearest dollar.

#### Lacerte does not convert:

- Oil & Gas Properties
- COGS: Ending Inventory
- Carryovers
- Prior Year Summary

# **Corporation Converted Items (1120)**

The underlined and bolded titles in the following list correspond to the titles on the Contents screen of the Lacerte tax program.

# **Client Information**

Corporation Name and DBA Federal Identification Number Address Telephone & Fax Number Email Address Fiscal year End Date Incorporated Business Code & Activity Product or Service Accounting Method Number of Shareholders 1120-F Filer? Maintains Place of Business in US

# **Officer Information**

Officer Name, Address, SSN & Title % Time Devoted to Business % of Common Stock Owned (xx.xx) % of Preferred Stock Owned (xx.xx)

# Affiliations Schedule (851)

Name, Address, & EIN Principal Business Activity Business Code Number Stock Holdings at Beg. of Year - Number of Shares Stock Holdings at Beg. of Year - Percent of Voting Power Stock Holdings at Beg. of Year - Percent of Value Stock Holdings at Beg. of Year - Percent of Value Stock Holdings at Beg. of Year - Owned by Corporation Number (Defaults to Parent) This Corporation Had More than One Class of Stock Outstanding; List and Describe This Member had an Agreement in Existence by which Persons that Were Not Members of the Affiliated Group Could Acquire Stock or Acquire Voting Power in the Corporation from this Corporation or Another Corporation Percentage of the Value of the Outstanding Stock that the Person(s) Could Acquire If The Arrangement Was Associated, etc.

# **Consolidated Miscellaneous**

SRLY Years: 14 years prior

# Miscellaneous / Other Information

Title of Signing Officer Allow Preparer/IRS Discussion If required to file Form(s) 1099 in Current Year, did or will the corporation file them? 1=yes, 2=no Qualified Personal Service Corporation Non-Qualified Personal Service Corporation Closely Held Corporation Accrue Federal Tax Accrue State Tax Option 1 & Option 2 Foreign Person Owns Over 25% of Corporation's Stock Percentage Owned By Foreign Person Foreign Owner's Country Corporation is a Subsidiary in Affiliated/Controlled Group Parent Name & ID Number Direct Deposit of Federal Refund Foreign financial institution transaction (IAT) Name of Bank, Routing Number, Account Number & Type of Account Print Corporation's Phone Number Statement in Lieu of Form 8858: Name, Country & EIN Excluding any PAR for which a Form 8865 is attached, did the COR own at least a 10% interest, directly or indirectly, in any other foreign PAR? If yes, enter required information concerning the foreign PAR - Name, EIN, Forms Filed, & Tax Matters Partner Schedule N - Number of Forms 8865 Attached Corporation Received Distribution From or Was Grantor to Foreign Trust Country of Foreign Bank Account Country of Incorporation Country under Whose Laws the Income Reported on This Return is Subject to Tax Location of Corporation's Books: Address U.S. Agent: Kind of Agent, Name & Address Corporation Was Engaged in a U.S. Trade or Business **Controlled Foreign Corporation** Corporation Had Transactions with Related Parties Foreign Corporation is not a resident of a country that has an income treaty with the U.S. Name of Foreign Country if Corporation Had a Permanent Establishment in the U.S. for purposes of Any Applicable Tax Treaty Between the U.S. and a Foreign Country

#### Invoice & Letter

IRS center Salutation [O]

#### 20% Direct or 50% Direct/Indirect Owners

Owner type, Name, Address, & SSN/EIN Country of citizenship/organization if not US % of Common Stock Owned % of Preferred Stock Owned Schedule PH only

#### 20% Direct or 50% Direct/Indirect Owned Entities

Entity Type, Name and Federal ID Country of Incorporation/Organization, If not US Percentage Owned

# Foreign Owned Corporation Info.

Country of Incorporation Country (ies) of Filing Income Tax Return as a Resident Principal Country(ies) Where Business is Conducted Direct 25% Shareholder # 1 & #2 – Name, Address, ID, Reference ID Direct 25% Shareholder # 1 & #2- Principal Country(ies) Where Business is Conducted Direct 25% Shareholder # 1 & #2- Country of Citizenship or Incorporation Direct 25% Shareholder # 1 & #2- Country(ies) of Filing Income Tax Return as a Resident Ultimate Indirect 25% Shareholder #1 & #2- Name, Address, ID, Reference ID Ultimate Indirect 25% Shareholder #1 & #2- Principal Country(ies) where Business is Conducted Ultimate Indirect 25% Shareholder #1 & #2- Country of Citizenship or Incorporation Ultimate Indirect 25% Shareholder #1 & #2- Country of Citizenship or Incorporation Ultimate Indirect 25% Shareholder #1 & #2- Country of Citizenship or Incorporation Ultimate Indirect 25% Shareholder #1 & #2- Country of Citizenship or Incorporation Ultimate Indirect 25% Shareholder #1 & #2- Country (ies) of Filing Income Tax Return as a Resident Related Party Information – Name, Address, ID, Reference ID Related Party Information – Principal Business Activity & Activity Code Related Party Information - Principal Country(ies) where Business is Conducted Related Party Information - Country(ies) of Filing Income Tax Return as a Resident Type of Party: 1=Foreign Person, 2=US Person Related to Reporting Corporation Related to 25% Foreign Shareholder 25% Foreign Shareholder Reasonable Estimates are Used During the tax year, the foreign parent was a participant in any cost sharing arrangement

# **Controlled Group Apportionment Consent**

Type of controlled group Name ID Number Taxable Year Ended (m/d/y)

# **Estimated Tax**

Overpayment applied from Prior Year Installment Voucher Amount (memo): 1ST-4TH Credit to Next Year (Ctrl+T or Dollar Amount) Rounding: 1=\$1, 2=\$10, 3=\$100, 4=\$1,000 1=Apply Threshold Rule, 2=Suppress Large Corporation Determination – 3 Preceding Year Taxable Income

# Penalties and Interest

Large Corporation Optional Annualized Methods

# <u>Income</u>

Interest State Tax-Exempt Interest (U.S. Bonds, T-Bills, Etc.) Other

# Cost of Goods Sold

Additional Section 263A Costs Other Costs Cost Lower of Cost or Market Other Inventory Method Explanation of Other Method Rules of Section 263A Apply

# Schedule K-1

Name of K-1 Entity Employer Identification Number Not a passive activity Entire disposition Publicly traded partnership

# **Farm Activities**

Principal Product Agricultural Activity Code Ending inventory of livestock, etc. Other Income Taxes Other Farm Expenses

# **Rental/Other Passive Activities**

Description of Property/Activity Situs of Property Entire Disposition

### **Deductions**

Contributions - Current Year Cash Taxes - Other Other

# **Depreciation (4562)**

**Description of Property** Form Date Placed in Service Regular, AMT, and Book Cost or Basis Current Section 179 Expense - Current Year Regular, AMT, and Book Method Regular, AMT, and Book Life or Class Life Amortization code section Regular, AMT, and Book Current Depreciation / Amortization Regular, AMT, and Book Prior Depreciation / Amortization Prior Section 179 Expense Regular and Book Salvage Value Basis Reduction (ITC, Etc.) State Depreciation - Cost or Basis State Depreciation - Current Section 179 Expense State Depreciation - Method State Depreciation - Life or Class Life State Depreciation - Current Depreciation / Amortization State Depreciation - Prior Depreciation / Amortization State Depreciation - Prior Section 179 Expense State Depreciation - Salvage Value Alternative Depreciation System (ADS) 150% DB Instead of 200% DB (MACRS Only) **Qualified Indian Reservation Property** Listed Property Date Sold or Disposed of

# Noncash Contributions (8283)

Donee - Name & Address of Charitable Organization

# General Business Credits/Orphan Drug Credit (8820)/Small Employer Health Insurance Premiums Credit (8941)

Orphan Drug Name Designation App. Number Date Designated Small Employer Insurance Premiums Credit (8941): Eligible to claim credit Small Employer Insurance Premiums Credit (8941): Coverage (1=Single, 2=Family) Small Employer Insurance Premiums Credit (8941): Small Group Market

# Schedule A (8609) / LIH Recapture (8611)

Building Identification Number Date Placed in Service (m/d/y) 1=Newly Constructed or Existing Building, 2=Section 421(e) Rehabilitation Expenditures Corporation Does Not Have Form 8609 Issued by the Housing Credit Agency Building Qualified as Part of a Low-Income Housing Project and Met Section 42 Requirements: 1=Yes, 2=No Decrease in Qualified Basis for this Tax Year Eligible Basis from Form 8609, Part II, Line 7b Low-Income Portion Credit Percentage from Form 8609, Part I, Line 2

# Foreign Tax Credit (1118)

Foreign Country or U.S. Possession Code Category of Income Section 901(j) Income - Name of Sanctioned Country Income Re-sourced by Treaty - Name of Country Separate Limitation Gross Income: Other Income, Regular and AMT, if different

# Credit to Holders of Tax Credit Bonds (8912)

Form 1097-BTC Information – Issuer Name & EIN

# Alternative Minimum Tax (4626)

AMT Small Corporation for All Prior Tax Years After 1997 Gross Receipts for Most Recent 3 Tax Years Corporation: prior 2 years Corporation Qualifies for AMT Small Corporation Exemption: 1=Yes, 2=No

# Schedule PH

Amounts Excluded Under Section 543(a)(1)(A), 543(a)(1)(B) Less: Adjustments Described in Section 543(b)(2)(A) & 543(b)(2)(B) War profits, & excess profits taxes not deducted Excess Expenses & Depreciation under Section 545(B)(6): Kind of Property, Date Acquired and Cost/Basis

# Non-connected Income From U.S. Sources (1120-F)

Name of Treaty Country, if Any Gains from Timber, Coal, or Domestic Iron Ore Disposals Fiduciary Distributions Other Fixed Gains, Profits, and Income

# Branch Profits Tax / Tax on Excess Interest (1120-F)

Taking a position that a US treaty overrules or modifies an Internal Revenue law of the US thereby causing a reduction in tax Claiming treaty benefits pursuant to Competent Authority determination Exempt From Branch Profits Tax Exempt From Tax on Excess Interest Interest Paid by the Foreign Corporation's U.S. Trade or Business Was Increased Because 80% or more of the Foreign Corporation's Assets are U.S. Assets

# **Deductions Allocated to ECI (1120-F)**

Accounting Convention Used

# Balance Sheet (Assets) - Ending Amounts Only

Cash Accounts Receivable Less Allowance for Bad Debts Inventories, if Different from Screen 14 U.S. Government Obligations Tax-Exempt Securities Prepaid Federal Tax Prepaid State Tax Other Current Assets Loans to Shareholders Mortgage and Real Estate Loans Other Investments Buildings and Other Depreciable Assets Less Accumulated Depreciation Depletable Assets Less Accumulated Depletion Land (Net of Any Amortization) Intangible Assets Less Accumulated Amortization Other Assets

# Balance Sheet (Liabilities and Capital) - Ending Amounts Only

Accounts Payable Mortgages, Notes Payable - Current Year Federal Tax Payable State Tax Payable Other Current Liabilities Loans from Shareholders Mortgages, Notes Payable - Long-Term Other Liabilities Preferred Stock Common Stock Additional Paid-in Capital Retained Earnings: Appropriated & Unappropriated Adjustments to Shareholders Equity Less Cost of Treasury Stock

#### **Balance Sheet Miscellaneous**

Balance Sheet, M-1, M-2: 1=Force, 2=When Applicable

# Schedule M-1

Income Subject to Tax Not Recorded on Books: Description Expenses Recorded on Books Not Included on Return – Other: Description Income Recorded on Books Not Included on this Return – Other: Description Deductions Not Charged Against Book Income – Other: Description

# Schedule M-3

Schedule M-3: 1=Force, 2= Suppress Type of Income Statement Prepared Voting Common Stock: 1=Any of Corporation's Voting Common Stock is Publicly Traded Voting Common Stock: If publicly traded, symbol of Primary U.S. Publicly Traded Voting Common Stock Voting Common Stock: If publicly traded, stock's CUSIP Number Accounting Standard Used Net Income or Loss from Nonincludible Foreign & US Entities Net Income or Loss of Other Includable Foreign & US Disregarded Entities Net Income or Loss of Other Includable Entities Adjustments to Eliminations of Transactions between Includible and Nonincludible Entities Adjustment to Reconcile Income Statement Year to Tax Year of Tax Return Income or Loss from Equity Method Foreign Corporations: Entity Name, Type & EIN Gross Foreign Dividends Not Previously Taxed: Dividend Payer, EIN, Class Gross Foreign Dividends Not Previously Taxed: Percentage Directly or Indirectly Owned Subpart F, QEF, and Similar Income Inclusions: Entity Name, Type & EIN Section 78 Gross-Up: Entity Name, Type & EIN Gross Foreign Distributions Previously Taxed: Entity Name, Type & EIN Income/ Loss from Equity Method U.S. Corporations: Entity Name, Type & EIN

U.S. Dividends Not Eliminated in Tax Consolidation: Dividend Payer, EIN, Class U.S. Dividends Not Eliminated in Tax Consolidation: Percentage Directly or Indirectly Owned Minority Interest for Includible Corporations: Entity Name, Type & EIN Income /Loss from U.S. Partnerships: Partnership Name & EIN Income /Loss from J.S. Partnerships: EOY Profit Sharing % & EOY Loss Sharing % Income /Loss from Foreign Partnerships: Partnership Name & EIN Income /Loss from Foreign Partnerships: EOY Profit Sharing % & EOY Loss Sharing % Income /Loss from Other Passthroughs: EOY Profit Sharing % & EOY Loss Sharing % Income /Loss from Other Passthroughs: EOY Profit Sharing % & EOY Loss Sharing % Items Related to Reportable Transactions: Item Worthless Stock Losses: Description of stock Other Income / Loss Items with Differences: Item Section 118 Exclusion: Item

### Schedule M-2

Other Increases: Description Other Decreases: Description

#### Homeowners Associations (1120-H)

Homeowners Association (Mandatory) Type of Association (see table) Taxable Interest, if Different (-1 if None) Other Income, if Different (-1 if None) Taxes - Other Other Deductions

### Information Return of U.S. Persons (5471)

Filer's Information - Name, Address & ID Annual Accounting Period Beginning (m/d/y) Annual Accounting Period Ending (m/d/y) Category 2, 3, 4, or 5 Filer Category 3 Filer's - Additional Filing Requirements: Type & Amount of indebtedness Category 3 Filer's - Additional Filing Requirements: Name of Subscriber, Address & ID Category 3 Filer's - Additional Filing Requirements: Number of Shares Percentage of Foreign Corporation's Voting Stock DATSM **Dormant Foreign Corporation** Part D - Person(s) on Whose Benefit This Information Return Filed: Name, Address, & ID Part D - Person(s) on Whose Benefit This Information Return Filed: Shareholder, Officer or Director Foreign Corporation Information - Name & Address Employer ID Number & Reference ID Country Under Whose Laws Incorporated Date of Incorporation **Principal Place of Business** Principal Business Activity Code Number & Activity **Functional Currency** Branch Office or Agent in U.S.: Name, Address, & ID Foreign Corporation's Statutory or Resident Agent in Country of Incorporation: Name & Address Person(s) With Custody of the Books and Records: Name & Address Translation (1=Average Rate, 2=Year End, or Rate (xxx.xxxxxx). If no entry, U.S. dollars will be assumed to be entered Schedule C Income: Other Income Schedule C Deductions: Other Deductions Schedule C Other Items: Extraordinary Items and Prior Period Adjustments Schedule C Other Items: Provision for Income, War Profits, and Excess Profits Tax Schedule E: Foreign currency

Schedule F Balance Sheet: Ending Translation (1=Average Rate, 2=Year End, or Rate (xxx.xxxxxx) Cash: Ending Trade Notes and A/R: Ending Less Allowance for Bad Debts: Ending Inventories: Ending Other Current Assets: Ending Loans to Shareholders and Other Related Persons: Ending Investment in Subsidiaries: Ending Other Investments: Ending Buildings and Other Depreciable Assets: Ending Less Accumulated Depreciation: Ending Depletable Assets: Ending Less Accumulated Depletion: Ending Land: Ending Goodwill: Ending Organization Costs: Ending Patents, Trademarks, and Other Intangible Assets: Ending Less Accumulated Amortization: Ending Other Assets: Ending Accounts Payable: Ending Other Current Liabilities: Ending Loans from Shareholders and Other Related Persons: Ending Other Liabilities: Ending Preferred Stock: Ending Common Stock: Ending Paid-in or Capital Surplus: Ending Retained Earnings: Ending Less Cost of Treasury Stock: Ending Schedule G – Foreign PAR Which Foreign Corporation Owns at Least 10% Interest: Name, & EIN Schedule G - Foreign PAR Which Foreign Corporation Owns at Least 10% Interest: Forms Filed Schedule G - Foreign PAR Which Foreign Corporation Owns at Least 10% Interest: Name of Tax Matters Partner Schedule G – Foreign PAR Which Foreign Corporation Owns at Least 10% Interest: Foreign PAR Tax Year Beginning Date (m/d/y) Schedule G - Foreign Partnership Which Foreign Corporation Owns at Least 10% Interest: Foreign Partnership Tax Year Ending Date (m/d/y) 1=Owns Interest in Any Trust 1=The foreign corporation owned any foreign entities that were disregarded as entities separate from their owners under Regulations Sections 301.7701-2 and 301.7701-3. Statement in Lieu of Form 8858 - Name, Country, and EIN (if Any) Schedule H – Current Earnings and Profits: Other (Description) Schedule M – Translation (1=Average Rate or Rate (xxx.xxxxxx)). If no entry, U.S. dollars will be assumed to be entered. Schedule O. Part II. Section F: If the foreign corporation is a member of a group constituting a chain of ownership, enter a chart for

each unit of which a shareholder owns 10% or more in value or voting power of the outstanding stock including the corporation's

#### Tax Shelter Statement / Form 8886

position in the chain of ownership and the percentages of stock ownership.

Name of Reportable Transaction Tax Shelter Registration Number (if Applicable) Initial year participated in transaction, if not current year Type of Tax Benefit: Expected tax benefits Invested through other entity: Name, EIN & Type Promoting and Soliciting Parties Name, & Address Filing on a Protective Basis Listed Transaction Confidential Loss Transaction of Interest

# S-Corporation (1120S) Converted Items

Items to Note:

State information is not converted to Lacerte, only the Federal amounts and descriptions will be brought over into Lacerte.

This list provides details about how Lacerte converts the following 1120S calculated carryovers.

- **Preparer Number** (Screen 1) Enter the Preparer(s) in User Options, and then select the appropriate Preparer Number on Screen 1, Client Information.
- **Shareholder Address** (Screen 2) Lacerte converts only the first line of each shareholder's address on Screen 2, Shareholder Information. Verify that the address is correct.
- Farm Rentals (Form 4835) (Screen 18) Lacerte converted this information to Screen 18, Farm Income/Expenses (Schedule F). Review and adjust if necessary.
- **Installment Sales** (Screen 23) Prior year installment sales will not get converted. Please enter these transactions into the Dispositions screen within Lacerte.
- **Balance Sheet** The ending amounts on the balance sheet may be out of balance. The retained earnings a calculated amount based on page 5 of Form 1120S. Please double check the balance sheet and fill in any missing ending amounts within the Lacerte Balance Sheet input screen.
- **Carryovers** Any carryovers calculated CSI Ultratax will not be in the conversion to Lacerte.
- **Estimates** Estimate amounts not be in the conversion to Lacerte.
- Prior year summary The prior year information will not be in the conversion due to the conversion not being able to access these calculated values. Any amount from Form 1065, for the prior year, will not show up in a year to year comparison.
- **Rent and Royalty Properties** (Screen 19) Lacerte supports oil and gas calculations. However, the UltraTax input method does not provide enough detail for an accurate conversion.
- **Depreciation** Lacerte does not convert the following:
  - Vehicle and Other column for depreciation.
  - Depreciation method for assets using "sum of the years digits" or memo.
  - Cents reporting; Lacerte rounds these amounts to nearest dollar.

# **S** Corporation Converted Items (1120S)

The underlined and bolded titles in the following list correspond to the titles on the Contents screen of the Lacerte tax program.

# **Client Information**

S Corporation Name

S Corporation DBA Federal Identification Number Address Telephone Number Fax Number Email Address Fiscal Year End (mm) Date Incorporated (m/d/y) S Effective Date Business Code & Activity Product or Service Accounting Method

# **Officer Information**

Officer Name Address Social Security Number Title Time Devoted to Business % of Common Stock Owned

# Miscellaneous Info., Other Info., Amended Return, Sch. N

Title of Signing Officer Allow Preparer/IRS Discussion Member of Controlled Group If 100% owned, was QSub Election made: 1=Yes, 2=No Corporation filed, or is required to file, Form 8918 regarding any reportable transaction **Issued OID Debt Instruments** Qualified subchapter S subsidiary election was terminated or revoked during the year Direct deposit of refund Foreign financial institution transaction (IAT) **Bank Information** 1=Print Corporation Phone Number Statement in Lieu of Form 8858: Name, EIN & Country Foreign Partnership: Name, EIN, Forms Filed, & Tax Matters Partner Number of Forms 8865 attached Corporation Received Distribution From, or Grantor of Foreign Trust Interest on foreign bank account Name of Foreign Country Extraterritorial income exclusion

# Invoice, Letters, Filing Instructions

IRS Center Salutation

# **Shareholder Information**

Shareholder Name Identification Number Email Address Address Resident State

# Stock Ownership

Shareholder Name Number of Shares Owned at Year End Percentage of Stock Owned at Year End

### Shareholder's Basis

Shareholder Name Prior Year Loss in Excess of Basis Principal Amount of Debt Owed to Shareholder at Beginning of Tax Year

# Extension of Time to File (7004)

Qualifies under Regulation Section 1.6081-5

#### **Income**

Other Income

# Cost of Goods Sold

Additional Section 263A Costs Other Costs Cost Lower of Cost or Market Other Method Explanation of Other Method Used Rules of Section 263A Apply

### **Ordinary Deductions**

Taxes - Other Other Deductions

#### **Depreciation (4562)**

Description of Property Form Activity name or number Date Placed in Service Cost or Basis Current Section 179 Expense - Current Year Method Life or Class Life Amortization code section Current Depreciation / Amortization Prior Section 179 Expense Prior Depreciation / Amortization **Current Special Depreciation Allowance** Salvage Value Basis Reduction (amortizable costs expensed, ITC, etc.) AMT Depreciation - Basis AMT Depreciation - Class Life (Post-1986) AMT Depreciation - Current Depreciation AMT Depreciation - Prior Depreciation (MACRS Only) Book Depreciation - Cost or Basis **Book Depreciation - Method** Book Depreciation - Life or Class Life Book Depreciation - Current Depreciation **Book Depreciation - Prior Depreciation** Book Depreciation - Salvage Value State Depreciation - Cost or Basis State Depreciation - Current Section 179 Expense State Depreciation - Method

State Depreciation - Life or Class Life State Depreciation - Current Depreciation / Amortization State Depreciation - Prior Depreciation / Amortization State Depreciation - Current Special Depreciation Allowance State Depreciation - Prior Section 179 Expense State Depreciation - Salvage Value Percentage of Business Use Alternative Depreciation System (ADS) 1=150% DB, 2= 200% DB (%MACRS) Qualified Indian Reservation Property Listed Property Date sold, disposed of, or retired

# Farm Income / Expenses (Schedule F)

Principal Product Agricultural Activity Code Accounting Method: 1=Cash, 2=Accrual Ending Inventory of Livestock, Etc. - Accrual Method Other Income Other Expenses

# **Schedule K Income and Deductions**

Other Income (Loss) Other Portfolio Income (Loss) Section 59(e)(2) Election Expenses – Other description Other Deductions Other Deductions - Mining and Exploration Recapture Other Deductions - Deductions – Portfolio (2% Floor) Other Deductions - Deductions – Portfolio (other) Other Deductions - Preproductive Period Expense Other Deductions - Reforestation Expense Deduction Other Deductions - Commercial Revitalization Deduction from Rental Real Estate Activities

# **Rental Real Estate Activities (Form 8825)**

Kind of Property Address Type of Property Other Expenses

# **Other Rental Activities (Schedule K)**

Kind of Property Location of Property Other Expenses

#### Passthrough Entity K-1 Information

General Information – Name of K-1 entity, Address, & EIN General Information - Blank=Partnership, 1=Fiduciary General Information - Blank=Passive, 1=Nonpassive, 2=PTP, 3=N/A Other Income (Loss) – Other income (loss) Other Income (Loss) - Other Portfolio Income Deductions Related to Portfolio Income Other Portfolio Deductions Section 59(e)(2) Election Expense Other Deductions Rental R.E. Credits Other Rental Credits Other Credits Reduction in Taxes for Available Credit Other foreign Transactions Other AMT Items: Long-term Contracts Other AMT Items: Tax shelter Farm Activities Other AMT Items: Other Recapture of Investment Credits

# Noncash Contributions (8283)

Name of Charitable Organization Address EIN (of Charitable Organization)

# Credits (Schedule K)

Alcohol and Cellulosic BioFuels Fuel Credit (6478) - IRS Registration Number Increasing Research Credit (6765) - Elect Alternative simplified credit Increasing Research Credit (6765) - Wages for qualified servicesa Increasing Research Credit (6765) - Cost of supplies Increasing Research Credit (6765) - Rental or lease costs of computers Increasing Research Credit (6765) - Contract research expense for qualified energy research Increasing Research Credit (6765) - Average annual gross receipts for preceding 4 years Increasing Research Credit (6765) – Alternative Simplified Method: Total Qualified Research Expenses 1<sup>st</sup> prior year Orphan Drug Credit (8820) – Qualified clinical testing expenses Orphan Drug Information – Orphan Drug Name Orphan Drug Information – Designation App. Number Orphan Drug Information – Date Designated Disabled Access Credit (8826) - Eligible access expenditures Empowerment Zone and Renewal Community Employment Credit (8844) - Qualified empowerment zone wages paid Employer SS Credit (8846) - Tips subject to social security/medicare tax Employer SS Credit (8846) - Tips not subject to credit provisions Biodiesel & Renewable Diesel Fuels Credit (8864) - Fuel Sold or Used: Biodiesel (other than agri-biodiesel) Biodiesel & Renewable Diesel Fuels Credit (8864) - Fuel Sold or Used: Agri-biodiesel Biodiesel & Renewable Diesel Fuels Credit (8864) - Fuel Sold or Used: Renewable diesel Biodiesel & Renewable Diesel Fuels Credit (8864) - Fuel Sold or Used: Biodiesel (other than agri-biodiesel) in mixture Biodiesel & Renewable Diesel Fuels Credit (8864) - Fuel Sold or Used: Agri-biodiesel in mixture Biodiesel & Renewable Diesel Fuels Credit (8864) - Fuel Sold or Used: Renewable diesel in mixture Biodiesel & Renewable Diesel Fuels Credit (8864) - Fuel Sold or Used: Qualified agri-biodiesel production New Markets Credit (8874) - Community Development Entity: Name, Address, & FEIN New Markets Credit (8874) - Community Development Entity: Date of Initial Investment New Markets Credit (8874) - Community Development Entity: Qualified Entity Investment Credit for Small Employer Pension Plan Startup Costs Credit (8881) - Qualified startup costs Credit for Employer-Provided Childcare Facilities & Services Credit (8882) - Childcare facility expenditures (25%) Credit for Employer-Provided Childcare Facilities & Services Credit (8882) - Resource & referral expenditures (10%) Low Sulfur Diesel Fuel Production Credit (8896) - Low sulfur diesel fuel produced (gallons) Low Sulfur Diesel Fuel Production Credit (8896) - Qualified capital costs limitation Qualified Railroad Track Maintenance Credit (8900) - Maintenance expenditures Qualified Railroad Track Maintenance Credit (8900) - Miles of Tack - Total Owned or Leased Qualified Railroad Track Maintenance Credit (8900) - Miles of Track - Assigned to Others Qualified Railroad Track Maintenance Credit (8900) - Miles of Track - Assigned to Taxpayer Nonconventional fuel source credit (8907) - Date facility placed in service of Barrel-of-oil equivalents sold during the tax year Other Rental Real Estate Credits Other Rental Credits Other Credits Building Identification Number (BIN) S Corporation Does Not Have Form 8609 Issued By Housing Credit Agency Building Qualified as Part of a Low-Income Housing Project 1= yes, 2 = no

Decrease in the Building's Qualified Basis Eligible Basis from Form 8609, Part II, Line 7b Low-Income Portion Credit Percentage from Form 8609, Part I, Line 2

# Credits (Credit to Holder of Tax Credit Bonds)

Issuer Name (limited to first issuer for each Bond type) EIN (limited to first EIN for each Bond type)

# **Other Schedule K Items**

Foreign Country – Only first Country name will populate when multiple copies present Foreign Gross Income Sourced at Corp. Level – Passive Category Foreign Gross Income Sourced at Corp. Level – General Category Foreign Gross Income Sourced at Corp. Level – Other Deductions Allocated & Apportioned at Corp. Level – Passive Category Deductions Allocated & Apportioned at Corp. Level – General Category Deductions Allocated & Apportioned at Corp. Level – Other Reduction in Taxes Available for Credit (Sum of all categories of income) Other AMT Items Other Foreign Transactions

# **Balance Sheet (Assets) - Ending Amounts Only**

Cash Accounts Receivable Less Allowance for Bad Debts Inventories, if Different from codes 1 and 11 on Screen 14 U.S. Government Obligations **Tax-Exempt Securities** Prepaid Federal Tax Prepaid State Tax Other Current Assets Loans to Shareholders Mortgage and Real Estate Loans Other Investments Buildings and Other Depreciable Assets Less Accumulated Depreciation **Depletable Assets** Less Accumulated Depletion Land (Net of Any Amortization) Intangible Assets Less Accumulated Amortization Other Assets

# **Balance Sheet (Liabilities and Capital) - Ending Amounts Only**

Accounts Payable Mortgages, Notes Payable - Current Year Federal Tax Payable State Tax Payable Other Current Liabilities Loans from Shareholders Mortgages, Notes Payable - Long-Term Other Liabilities Capital Stock Additional Paid-in Capital Adjustments to Shareholders' Equity Less Cost of Treasury Stock

# **Balance Sheet (Miscellaneous)**

Current year book depreciation Current year book amortization Current year book depletion 1=Force Schedule L and M-1, 2=When Applicable

#### Schedule M-1

Income on Schedule K Not Reported on Books Expenses Recorded on Books Not Included on Schedule K - Other Income Recorded on Books Not Included on Schedule K - Other Deductions on Sch. K Not Charged Against Book Income – Other

### **Schedule M-3**

Schedule M-3: 1=Force, 2=Suppress Type of Income Statement Prepared: 1=Certified Audited, 2=Other, 3=None If Income Statement Was Prepared - If Corporation's income statement has been restated for any of the 5 preceding income statement periods, provide explanation and amounts of each item restated Accounting standard used If "other" accounting standard used, specify Net Income (Loss) Reconciliation - Net Income or Loss from Nonincludible Foreign Entities Net Income (Loss) Reconciliation - Net Income or Loss from Nonincludible U.S. Entities Net Income (Loss) Reconciliation - Net income or Loss of Other Foreign Disregarded Entities Net Income (Loss) Reconciliation - Net income of Other U.S. Disregarded Entities (except QSSS) Net Income (Loss) Reconciliation - Net Income (Loss) of Other Qualified Subchapter S Subsidiaries Net Income (Loss) Reconciliation - Adjustments to Eliminations of Transactions Between Includible and Nonincludible Entities Net Income (Loss) Reconciliation - Adjustments to Reconcile Income Statement Year to Tax Year of Tax Return Net Income (Loss) Reconciliation - Other Necessary Reconciliation Adjustments Income or Loss from Equity Method Foreign Corporations: Entity Name, Type & EIN Gross Foreign Dividends not Previously Taxed: Payer, EIN, Class of Voting Stock, Percentage Directly/Indirectly owned Subpart F, QEF, and Similar Income Inclusions: Entity Name, Type & EIN Gross Foreign Distributions Previously Taxed: Entity Name, Type & EIN Income or Loss from Equity Method U.S. Corporations: Entity Name, Type, & EIN US Dividends not Eliminated in Tax Consolidation: Payer, EIN, Class of Voting Stock, Percentage Directly/Indirectly owned Income or Loss from U.S. Partnerships: Partnership Name, EIN, Income or Loss from U.S. Partnerships: EOY Profit & Loss Sharing % Income or Loss from Foreign Partnerships: Partnership Name, EIN Income or Loss from Foreign Partnerships: EOY Profit & Loss Sharing % Income or Loss from Other Pass-through Entities: Entity Name, EIN Income or Loss from Other Pass-through Entities: EOY Profit & Loss Sharing % Items Relating to Reportable Transactions: Description Worthless Stock Losses: Description Other Income/Loss Items with Differences: Description Other Expense/Deduction Items with Differences: Description

#### Cost of Goods Sold Reconciliation (8916-A)

Other Items with Differences: Description Other Items with Differences: Expense per Income Stmt Other Items with Differences: Temporary Difference Other Items with Differences: Permanent Difference Other Items with Differences: Deduction per Tax Return

# Schedule M-2

Accumulated Adjustment Account: Other Additions Accumulated Adjustment Account: Other Reductions Accumulated Adjustment Account – Beginning Balance Other Adjustments Account (Sch M-2) – Beginning Balance Shareholder Undistributed Taxable Income (Sch M-2) – Beginning Balance

#### Schedule K-1 Supplemental Info. (Per Shareholder)

Shareholder K-1 Supplemental Info.

#### Information Return of U.S. Persons (5471)

Filer's Information - Name, Address & ID Annual Accounting Period Beginning & Ending Category 2, 3, 4, or 5 Filer Category 3 filers - additional filing requirements Percentage of Foreign Corporation's Voting Stock **Dormant Foreign Corporation** Part D - Person(s) on Whose Benefit This Information Return Filed Foreign Corporation Principal Place of Business Principal Business Activity Code Number Principal Business Activity Functional Currency Name, Address, Identification, and Number of Branch Office or Agent in the U.S. Name and Address of Foreign Corporation's Statutory or Resident Agent in Country of Incorporation Name and Address of Person(s) With Custody of the Books and Records Schedule A - Stock of the Foreign Translation (1=Average Rate, 2=Year End, or Rate Schedule C Income, Deductions & Other Items Schedule E - Income, war profits, & excess profits taxes paid or accrued: Name of Country Schedule E - Income, war profits, & excess profits taxes paid or accrued: In foreign currency Schedule F Balance Sheet - Cash: Ending Schedule F Balance Sheet - Cash: Trade Notes and A/R: Ending Schedule F Balance Sheet - Cash: Less Allowance for Bad Debts: Ending Schedule F Balance Sheet - Cash: Inventories: Ending Schedule F Balance Sheet - Cash: Other Current Assets: Ending description and amount Schedule F Balance Sheet - Cash: Loans to Shareholders and Other Related Persons: Ending Schedule F Balance Sheet - Cash: Investment in Subsidiaries: Ending description and amount Schedule F Balance Sheet - Cash: Other Investments: Ending description and amount Schedule F Balance Sheet - Cash: Buildings and Other Depreciable Assets: Ending Schedule F Balance Sheet - Cash: Less Accumulated Depreciation: Ending Schedule F Balance Sheet - Cash: Depletable Assets: Ending Schedule F Balance Sheet - Cash: Less Accumulated Depletion: Ending Schedule F Balance Sheet - Cash: Land: Ending Schedule F Balance Sheet - Cash: Goodwill: Ending Schedule F Balance Sheet - Cash: Organization Costs: Ending Schedule F Balance Sheet - Cash: Patents, Trademarks, and Other Intangible Assets: Ending Schedule F Balance Sheet - Cash: Less Accumulated Amortization: Ending Schedule F Balance Sheet - Cash: Other Assets: Ending description and amount Schedule F Balance Sheet - Cash: Accounts Payable: Ending Schedule F Balance Sheet - Cash: Other Current Liabilities: Ending description and amount Schedule F Balance Sheet - Cash: Loans from Shareholders and Other Related Persons: Ending Schedule F Balance Sheet - Cash: Other Liabilities: Ending description and amount Schedule F Balance Sheet - Cash: Preferred Stock: Ending Schedule F Balance Sheet - Cash: Common Stock: Ending Schedule F Balance Sheet - Cash: Paid-in or Capital Surplus: Ending description and amount Schedule F Balance Sheet - Cash: Schedule F Balance Sheet - Cash: Retained Earnings: Ending Schedule F Balance Sheet - Cash: Less Cost of Treasury Stock: Ending Schedule G - Foreign Partnership Which Foreign Corporation Owns at Least 10% Interest **Owns Interest in Any Trust** Participant in cost sharing arrangement

Became participant in cost sharing arrangement during the tax year Schedule M – Translation (1=Average Rate)

# Tax Shelter Statement / Form 8886

Name of Reportable Transaction Tax Shelter Registration Number (if Applicable) Initial Year Participated in Transaction, if Not Current Year Expected Benefits Promoting and Soliciting Parties: Name, Address, ID number Filing on a Protective Basis Listed Transaction Confidential Transaction Transaction with Contractual Protection Loss Transaction Transaction of interest Invested Through Other Entity: Name, EIN & Type Type of tax benefit or consequence

### Entity involved in reportable transaction

Name, Type, Address, & ID Number Description of involvement

# Partnership Converted Items (1065)

The underlined and bolded titles in the following list correspond to the titles on the Contents screen of the Lacerte tax program.

# **Client Information**

Partnership Information Fiscal Year End Date Business Began Business Code & Activity Product or Service Accounting Method Type of Entity Tax Matters Partner

### Invoice & Letter

Salutation IRS Center

### **Miscellaneous Information**

Final Return Type of Entity Filing if "Other" If (TMP) tax matters partner is an entity, enter name of TMP representative Allow Preparer / IRS Discussion Rounding Partner Number Print partner number on Schedule K-1

# **Other Information (Schedule B)**

Question 2: Was any partner a disregarded entity, PAR, trust, SCOR, EST (other than a deceased partner), nominee or similar person Question 3a: List any CORP, PAR, trust, or tax-exempt org. that owns 50% or more of the PAR at year end Question 3b: List any individual or estate that owns 50% or more of the PAR at year end Question 4a: Owned directly 20% or more, or indirectly 50% or more of the total voting power of all classes of voting stock of any foreign or domestic CORP at year end Question 4b: Own directly 20% or more, or indirectly 50% or more in the profit, loss, or capital in any PAR or in the beneficial interest of a trust Partnership level tax treatment election in effect for the current year Partnership is a Publicly Traded Partnership Partnership Has Interest in a Foreign Bank Account Name of Foreign Country Partnership is a Grantor of a Foreign Trust Partnership is making, or has in effect, a Section 754 election

# **Partner Information**

Partner Information (Name/Address) Type of Entity General Partner or LLC Manager Foreign Partner Account Number Country Code Exempt From U.S. Tax

#### <u>Income</u>

Other Income

# Cost of Goods Sold

Additional Section 263A Costs Other Costs Inventory Method Explanation of Other Method LIFO Inventory Method Adopted Rules of Section 263A Apply Method Used to Value Inventory: Cost Method is Used Lower of Cost or Market Method is Used Other Method Description Other Method Explanation LIFO Method Adopted, Statement in Lieu of Form 970 Rules of IRS 263A Apply

### Farm Income (Schedule F / Farm Rental)

Principal Product Agricultural Activity Code Accounting Method Did Not Materially Participate If required to file Form(s) 1099, did you or will you file all required Form(s) 1099 Situs of property (i.e. CA) Ending Inventory of Livestock, Etc. - Accrual Method Other Income Other Expenses

# **Deductions**

Other Deductions

### **Depreciation (4562)**

Description of Property Form Date Placed in Service Regular, AMT, and Book Cost or Basis Current Section 179 Expense - Current Year Regular, AMT, and Book Method Regular, AMT, and Book Life or Class Life Amortization code section Regular, AMT, and Book Current Depreciation / Amortization Regular, AMT, and Book Prior Depreciation / Amortization Prior Section 179 Expense Regular and Book Salvage Value Basis Reduction (ITC, Etc.) State Depreciation - Cost or Basis State Depreciation - Current Section 179 Expense State Depreciation - Method State Depreciation - Life or Class Life State Depreciation - Current Depreciation / Amortization State Depreciation - Prior Depreciation / Amortization State Depreciation - Prior Section 179 Expense State Depreciation - Salvage Value Alternative Depreciation System (ADS) 150% DB Instead of 200% DB (MACRS Only) **Qualified Indian Reservation Property** Listed Property Date Sold or Disposed of

# **Rental Real Estate Activities (Form 8825)**

Property Information Type of property Include Income / Loss in Self-Employment Calculation Other Expenses

# Other Rental Activities (Schedule K)

Property Information Other Expenses

# **Other Credits**

Increasing research credit (6765) Credit for Small Employer Health Insurance Premiums (8941)

### Low-Income Housing

Building Identification Number Date Placed in Service 42(j)(5) Partnership, Other Newly constructed or existing building, Section 42(e) Rehabilitation Expenditures Partnership Does Not Have Form 8609 Issued by the Housing Credit Agency Building Qualified as Part of a Low-Income Housing Project and Met Section 42 Requirements Decrease in building's qualified basis for this tax year Eligible Basis from Form 8609, Part II, Line 7b Low-Income Portion (Line 2) Credit % from Form 8609, Part I, Line 2 Maximum Housing Credit Available from Form 8609, Part I, Line 1b

# **Other Schedule K Items**

Other income (loss) Section 59(e)(2) Election Expense – Other Other deductions Foreign Country Reduction in Taxes for Credit Other Foreign Transactions Undistributed Capital Gains Credit Backup Federal Withholding Tax Other Items – regular and AMT Educational Assistance Benefits Dependent Care Benefits Preproductive Period Expenses Commercial Revitalization Deduction from Rental Real Estate Activities Other Pensions and IRAs

# Passthrough Entity K-1 Information

K-1 Entity Information Other Income (loss) Section 59(e)(2) Election Expense: Other Other Deductions Low Income Housing Credit (8586) - Partnership and Other Other Rental Real Estate Credits Other Rental Credits Undistributed Capital Gains Credit New Markets Credit Backup Withholding Other Credits Foreign Taxes - Reduction in Taxes for Credit Other Foreign Transactions Other AMT Items Other Information Section 1256 Contracts and Straddles Mining Exploration Costs Recapture

Cancellation of Debt Other portfolio Income (loss) Form 4868 Long-Term Loss from Trade/Business Property Form 4868 Long-Term Loss from Income Producing Property Form 4868 Long-Term Gain

# Balance Sheet (Assets) - Ending Amounts Only

Cash Trade Notes and Accounts Receivable Less Allowance for Bad Debts Inventories, if Different from Screen 11 U.S. Government Obligations **Tax-Exempt Securities** Other Current Assets Loans to partners Mortgage and Real Estate Loans Other Investments **Buildings and Other Depreciable Assets** Less Accumulated Depreciation **Depletable Assets** Less Accumulated Depletion Land (Net of Any Amortization) Intangible Assets Less Accumulated Amortization Other Assets

# Balance Sheet (Liabilities and Capital) - Ending Amounts Only

Accounts Payable Mortgages, Notes, Bonds, Payable - Current Year Other Current Liabilities All Nonrecourse Loans Loans from partners Mortgages, Notes, Bonds, Payable - Long-Term Other Liabilities

# Schedule M-1

Income on Schedule K Not Reported on Books Expenses on Books Not Included on Schedule K - Other Income on Books Not Included on Schedule K - Other Deductions on Schedule K Not Charged Against Book Income – Other

# Schedule M-2

Other Increases/Decreases Ending Capital

# Schedule M-3

Schedule M-3: Force, Suppress Partnership was required to file Schedule M-3 in a prior year Reportable Entity Partner#1 & #2: Identifying Number, Name, Maximum percentage owned or deemed owned Type of Income Statement Prepared: Filed SEC Form 10-K, Certified Audited, Other, None If Income Statement Was Prepared – If Partnership's Income Statement Has Been Restated for Any of the 5 Preceding Income Statement Periods, Provide Explanation and Amounts of Each Item Restated Net Income (Loss) Reconciliation: Accounting standard used

Net Income or Loss from Nonincludible US & Foreign Entities Net Income or Loss from Other US or Foreign disregarded entities

Adjustments to Eliminations of Transactions Between Includible and Nonincludible Entities Adjustments to Reconcile Income Statement Year to Tax Year of Tax Return Other Necessary Reconciliation Adjustments Income or Loss from Equity Method Foreign Corporations Gross Foreign Dividends Not Previously Taxed Subpart F, QEF, and Similar Income Inclusions Gross Foreign Distributions Previously Taxed Income or Loss from Equity Method U.S. Corporations U.S. Dividends Income or Loss from US Partnerships, Foreign Partnerships, & Other Pass-through entities Items Relating to Reportable Transactions: Description Worthless Stock Losses: Description Other Income/Loss Items with Differences: Description Other Expense/Deduction Items with Differences Reportable Entity Partner #1: Identifying Number Name Maximum Percentage Owned or Deemed Owned Reportable Entity Partner #2: **Identifying Number** Name Maximum Percentage Owned or Deemed Owned Partnership Filed SEC Form 10-K for the Income Statement Period Partnership Prepared a Certified Audited Non-Tax-Basis Income Statement for the Period Partnership Prepared a Non-Tax-Basis Income Statement for the Period Worldwide Consolidated: Accounting Standard Other (Specify) Net Income from Nonincludible Foreign Entities Net Loss from Nonincludible Foreign Entities Net Income from Nonincludible US Entities Net Loss from Nonincludible US Entites Net Income (Loss) of Other Foreign Disregarded Entities Net Income (Loss) of Other IS Disregarded Entities Adjustment to Elimination of Transactions - Includible and Nonincludible Entities Adjustments to Reconcile Income Statement Period to Tax Year Other Adjustments to Reconcile to Net Income (Loss)

#### Supplemental Attachment to Schedule M-3

Cost of Goods Sold: Other Items with Differences

#### Partner Schedule K-1 Misc. Information

Final K-1: Yes, No

Low Income Housing Credit – Other Low Income Housing Credit – Section 42(j(5)) Qualified Rehabilitation Expenses (Rental Real Estate) Other Rental Real Estate Credits Other Rental Credits Other Credits Gross income from all sources Gross income sourced at partner level Foreign Gross Income Deduction at Partner Level Deduction Allocated and Apportioned Foreign taxes paid/accrued Reduction in taxes available for credit Post-1986 depreciation adjustment Adjusted Gain (Loss) Depletion (Not Oil and Gas) Oil, gas, and geothermal – Gross income and deductions Other AMT items Tax-exempt Interest Income Other Tax-exempt Income Nonductible Expenses Distributions of Cash and Marketable Securities Distributions of Other Property Investment Income and Expense Other Items Beginning Assets, Liabilities and Capital Ending Assets, Liabilities and Capital

# Annual Return for Partnership W/H Tax (8804)

Withholding Agent Information Partnership records and books kept outside U.S/Puerto Rico

#### Tax Shelter Statement / Form 8886

Name of Reportable Transaction Tax Shelter Registration Number (if Applicable) Initial Year Participated in Transaction, if Not Current Year Type of Tax Benefit Expected Tax Benefits: Description of the Expected Tax Benefits Promoting and Soliciting Parties Listed Transaction Confidential Contractual Protection Loss Transaction of Interest Invested Through Other Entity Entities and Individuals Involved in Reportable Transaction