2014 Federal 1040 and State Amend Instructions for the TurboTax Online product:

- 1) To open your 2014 return, go to https://turbotax.intuit.com and sign in.
- 2) On the Sign In screen, enter your User ID and Password and select Sign In.
- 3) On the **Welcome home** screen, select **Taxes.**



4) On the Tax Timeline screen, select Amend/change return.

ax Timeline		
Tax Year		
FEDERAL TAX DUE	Federal e-file status: Acc The IRS accepted your federal return	c epted en on February 16.
ca state tax due \$892	California e-file status: A California accepted your return on	iccepted February 16.
SOME THINGS YOU CAN DO	Mart	
Get order details	Nou a state View e-file details	Download all forms and worksheets
Drumbad tay file		

5) On the Are you sure you'd like to amend your return? screen, click the Amend (change) return button.



Start to Amend Your Return:

6) On the We'll Help you change (amend) your return screen, click Continue.



7) On the Have You Already Filed This Return? screen, select Yes, I need to amend a return I already filed.

Also select I need to amend my 2014 return, then click Continue.

ndin enm	g a neturn allows you to correct information on your original return after it's been filed and accepted by the ent.
	Yes, I need to amend a return I already filed.
0	No.1 don't need to amend:
	itle more about your amend situation:
	I need to amend my 2014 return. Explain. This
0	I need to amend a 2013 return.
0	I need to amend a 2012 or previous year return.
0	I was contacted by TurboTax and told I may need to amend.
0	I was both contacted by TurboTax about amending AND I need to amend for some other reason. See

8) On the What do you need to change on your return? screen, scroll down and select Update next to Deductions & Credits.



9) On the Deductions & Credits screen, scroll down and select Update next to Sales Tax.



10) On the Let's Compare Your Sales Tax and Income Tax screen, select Continue.

Wages & Income Ded	uctions & Credits	Health Insurance	Other Tax Situations	Federal Review	Smart Check
Let's Compare	Your Sal	es Tax and	Income Tax		
S Based on your entries s	io far, we recomm	end the sales tax de	duction for you. Explain	This	
Here's how they compare					
Your state and local income	tax deduction		\$0		
Your estimated state sales t	ax deduction	\$4	90		
Back					Continue

11) On the **How do You Want to Enter Your Sales Tax Info?** screen, you can select the **EasyGuide** to walk you through the deduction, or select **Enter All My Receipts.**



12) On the We've Chosen a Deduction for you screen, select Continue.



13) On the Your 2014 Deductions & Credits screen, scroll down and select Done with Deductions.

24	Other Deductions and Credits	Visit Al
	Tax prep fees, moving expenses, theft, alimony	
	Tax Preparation Fees Learn More	Start
	Moving Expenses Learn More	Start
	Casualties and Thefts Learn More	Start
	Elderly or Disabled Credit Learn More	Start
	Alimony Paid Learn More	Start
	Legal Fees Learn More	Start
	Other Deductible Expenses Learn More	Start
	Other Credits Learn More	Start
Back		Done with Deductions

14) On the What do you need to change on your return? screen, scroll down and select Done.



15) On the **Do you still receive your mail at this address?** Screen, review info and select **Continue**.

Personal Income	Deductions & Credits	Health Insurance	Other Tax Situations	Federal Review	Smart Check
Do you stil	l receive you	r mail at th	is address?		
123 Main Street					
Collins, IA					
50055					
💌 Yes					
© No					
					_
Back				_	Continue

16) On the **Why did you need to amend your return?** screen, type the following: *The original return did not include the sales tax deduction on the federal Schedule A. This amended tax return reflects the correct amount of sales tax deduction.* Then select **Continue**.

Personal Income	Deductions & Credits	Health Insurance	Other Tax Situations	Federal Review	Smart Check
Why did yo	ou need to an	nend your	return?	/	
Enter a brief descrip	tion of why you needed t	o change your origin	sal return.		
Back					Continue

17) On the Let's review and get ready to file screen, select **Continue** and complete all final review questions, if any.

There may be additional questions to complete your federal amended return and your state return if it is impacted by your federal changes.



- 18) After you have completed your final review, click Continue.
- 19) You are now ready to print your return to file. On the You're Done! Print and Mail Your Returns, select Print and Save Return.

Analysis Audit.Defense Summary
You're Done! Print and Mail Your Returns
Step 1: Print your amended return.
 Select Print and Save Return to print out your amended return and filing instructions.
We recommend saving a copy of your amended return. Step 2: Mail your amended return.
Check the filing instructions for mailing info.
 Although you owe no tax, you should still mail in your amended return.
That's it! After you mail your amended returns, you'll be done.
Be sure to print before you continue.
Back

20) In the Form Selection window, select All official forms required for filing and select Preview Print Copy.



21) On the next screen, you will see your return to be printed. Select the **print** icon.

Francine Smi	lurbolax 🗸
123 Main Str Geneseo, KS	eet 67444
Balance Due/ Refund	Your federal amended tax return shows you are due a refund of \$0.00 The IRE estimates it will take up to 16 weeks to process your amended tax return. Your refund will be mailed to you
What You Need to Mail	Your amended tax return = Form 1040X. Remember to sign and date the return. We sure to attach all forms or schedules that changed to your amended return.
	Mail your return and Attachments to: Department of the Treasury Internal Bevenue Service Center Freeno, CA 93888-0422
	Note: Your state return may be due on a different date. Please review your state filing instructions.
	Don't forget correct postage on the envelope.
What You Need to Keep	Keep these instructions and a copy of your return for your records. If you did not print one before closing TurboTax, go back to the program and select the first fact for Pacords

22) On the next screen, you will see a copy of the filing instructions for your amended return(s). Print out the filing instructions and the rest of the forms for your amended return(s).

Print Total: 7 sheet	s of paper (13 pages)		-	
Destination	() \\10.137.115.119\JPRINT	File by Ball Instructions for your 2014 Kanasa Amended Tas Raters under Headwart Yerr Leans are und Handed und of machine days are completed TurboTax Provide Ball - Instruction - I		
Pages	* M	Relation Dear Related	Ther furness state smenthed for refurn alones on Balance due to refund assumed.	
Copies	1 • - Color •	What You Read to Mat	The second far esters - Far Lift, Namediar to sign and fart the string. A rough to attain all forms or attaining that they be more to attain all forms or attaining that the second to attain and attaining to the second to attain and attaining to the second to attain a second to attain a second to the second to attain a second to attain a second to the second to attain a second to attain a second to attain a second to the second to attain a second to attain a second to attain a second to the second to attain a second to attain a second to attain a second to the second to attain a second to att	
Options	₽ Two-sided	What You Meet to Kanp	Samp these instructions and a dopy of your entrois for your respects. If you did had print doe before standay furnation, yo had to the program and estant file tad, then saled the film for Your Asserts and early.	
+ More set	mogs	Sta Star	Adjusted lines logue & Annothel 5 21,406.60 Taxalis logue & Annothel 5 26,704.60 Taxalis logue & Annothel 6 26,704.60 Total Stat Annothel Stati Symmitte/Datis & Annothel 6 4.00 We Africa & Annothel 6 4.00	
Print using sys	rlem dialog (Ctrl+Shift+P)	Special Farmating	Then priority distantion finite may have special formations on them, such as has onton or other symbols. This is is a makin fast protecting, but I worry, these forms have been approved by pool backing authority and one scoppidate have pointing and mailing.	

23) After printing your return,

- The instruction letter(s) will indicate any balance due that you need to pay or refund that you will receive.
- The instructions will also tell you the address to mail your amended return(s).
- Be sure to print out an extra copy to keep for your files.