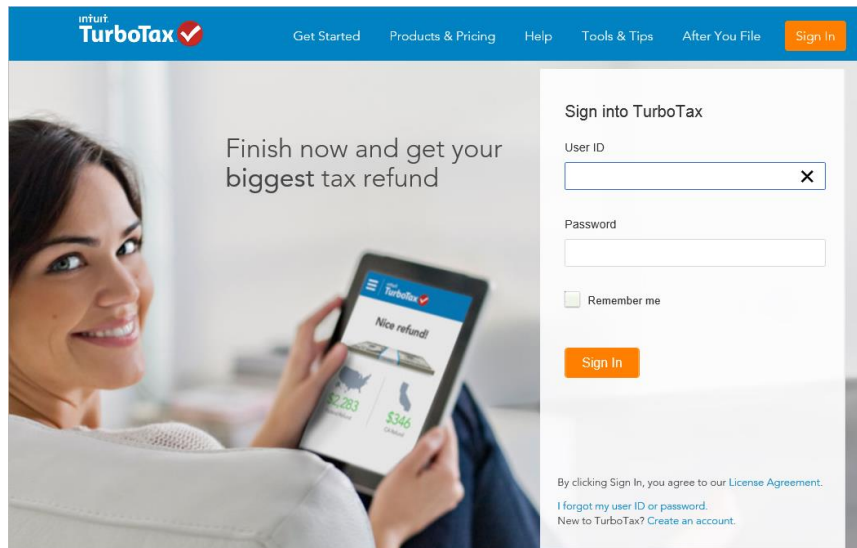


## Michigan State Amend Instructions:

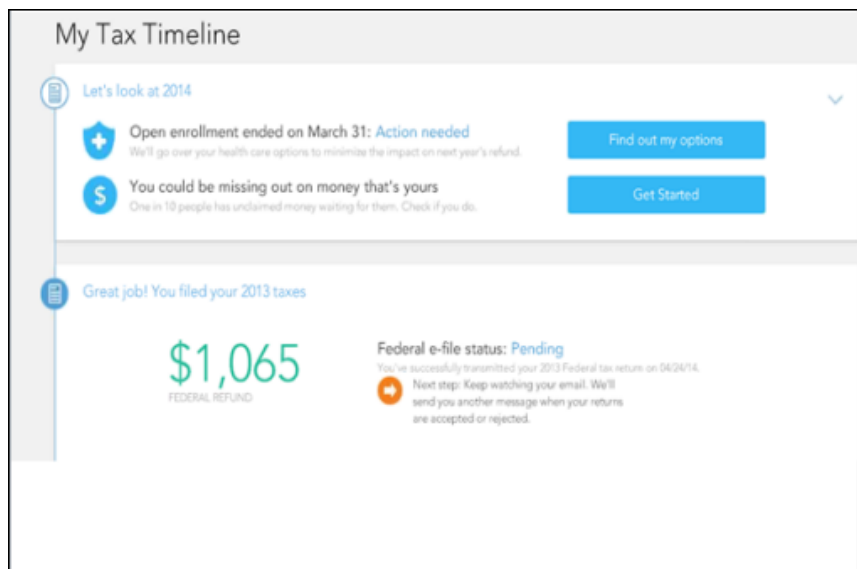
**NOTE:** If using **TurboTax on-line**, follow these instructions. If using **TurboTax CD/Download**, scroll down to the **TurboTax CD/Download** instructions.

### For TurboTax On-line Users:

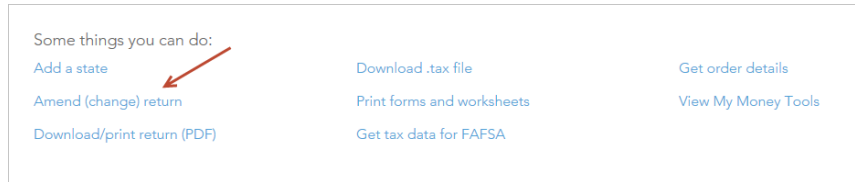
- 1) To open your 2013 return, go to <https://turbotax.intuit.com> and sign in.



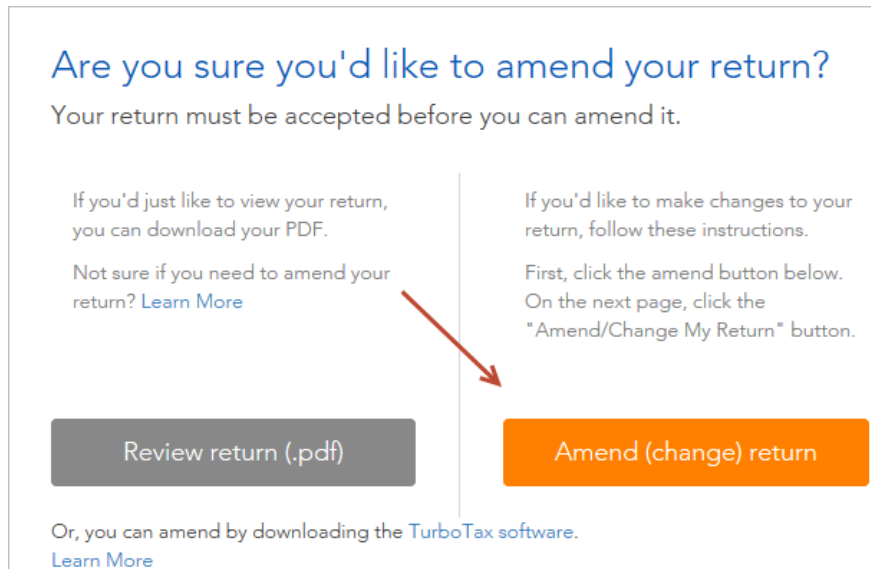
- 2) On **My Tax Timeline** screen, scroll down to **Some Things You Can Do**.



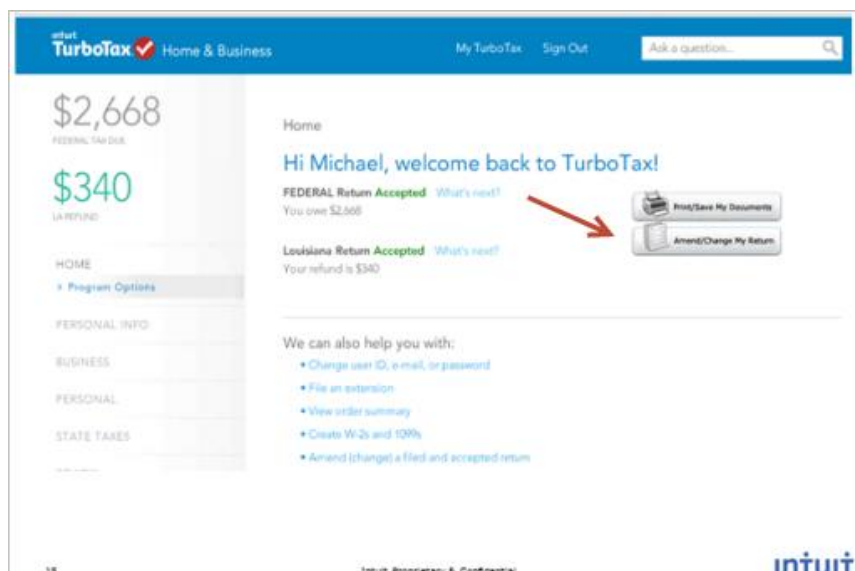
3) Under **Some things you can do**, select **Amend (change) return**.



4) On the **Are you sure you'd like to amend your return?** screen, click the **Amend (change) return** button.



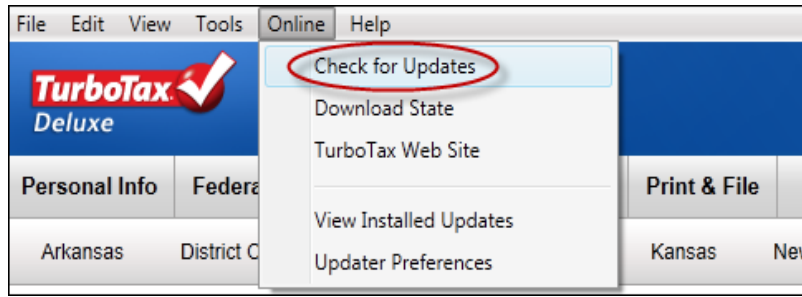
5) On the **welcome back** screen, click **Amend (change) my return** button.



6) **On-line users**, scroll down to **Start To Amend Your Return**.

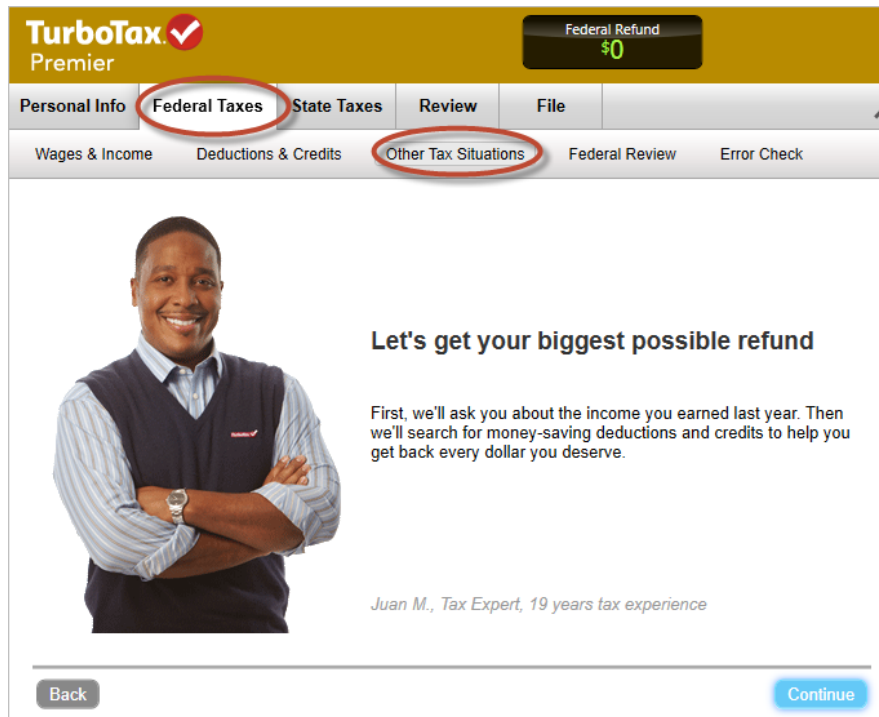
## For TurboTax CD/Download users:

1) NOTE: You need to update your product. Go to **Online** and click on **Check for Update**.



2) Open your return.

3) Go to **Federal Taxes** tab (if using the Home and Business Product, go to the **Personal** tab) and then select the **Other Tax Situations** tab.



- 4) On the **Other Tax Situations** screen, scroll down to **Other Tax Forms** and click **Start** button next to **Amend a Return**.

**Other Tax Situations**

Harry, here are a few additional items that might apply to you.

**Alternative Minimum Tax**

Alternative Minimum Tax (AMT) [Learn More](#)

**Additional Tax Payments**

Underpayment Penalties [Learn More](#)

Extra Tax on Early Retirement Withdrawals [Learn More](#)

Nanny and Household Employee Tax [Learn More](#)

Apply Refund to Next Year [Learn More](#)

**Other Return Info**

Identity Protection PIN [Learn More](#)

Presidential Campaign Fund [Learn More](#)

**Other Tax Forms**

**Amend a Return** [Learn More](#)

File an Extension [Learn More](#)

## Start to Amend Your Return:

- 1) On the **We'll Help you change (amend) your return** screen, click **Continue**.

**We'll help you change (amend) your return**

**Step 1: Get ready to amend**

We'll start by asking a few questions about your original return.

**Step 2: Start amending**

We'll help you add, change or remove info for your amended return.

**Step 3: Finish up and file**

We'll make sure you're ready to print and mail your amended return.

**Note:** Amended returns can't be e-filed. They need to be filed the old-school way - by mail.

- 2) On the **Have You Already Filed This Return?** screen, indicate **Yes, I need to amend a return I already filed.**

Indicate **I was contacted by TurboTax and told I may need to amend**, then click **Continue.**

**Have You Already Filed This Return?**

Amending a return allows you to correct information on your original return after it's been filed and accepted by the government.

Yes, I need to amend a return I already filed.

No, I don't need to amend.

Tell us a little more about your amend situation:

I need to amend my 2013 return. [Explain This](#)

I need to amend a 2012 or previous year return.

I was contacted by TurboTax and told I may need to amend.

I was both contacted by TurboTax about amending AND I need to amend for some other reason. [See Examples](#)

[Back](#) [Continue](#)

- 3) On the **Tell Us Which Returns You Want to Amend** screen, select **I want to amend only my federal or only my state return** (see below).

- 4) For the state you want to amend, check that state's **Amend my state return** checkbox, and then click **Continue.**

*Note: California is used as an example.*

**Tell Us Which Returns You Want to Amend**

We recommend you amend both your federal and state returns. That's because both the IRS and your state will want to know why you amended your return.

I want to amend both my federal and state returns.

I want to amend only my federal or only my state return.

[When is it OK to amend only one return?](#)

**Are you sure you want to amend only one return?**

We strongly recommend amending both your federal and state returns.

If you're sure about amending only one return, select the return you want to amend:

Amend my federal return

Amend my California return

[Back](#) [Continue](#)

- 5) On the next screen, verify or update your mailing address and then click **Continue**.



**Do you still receive your mail at this address?**

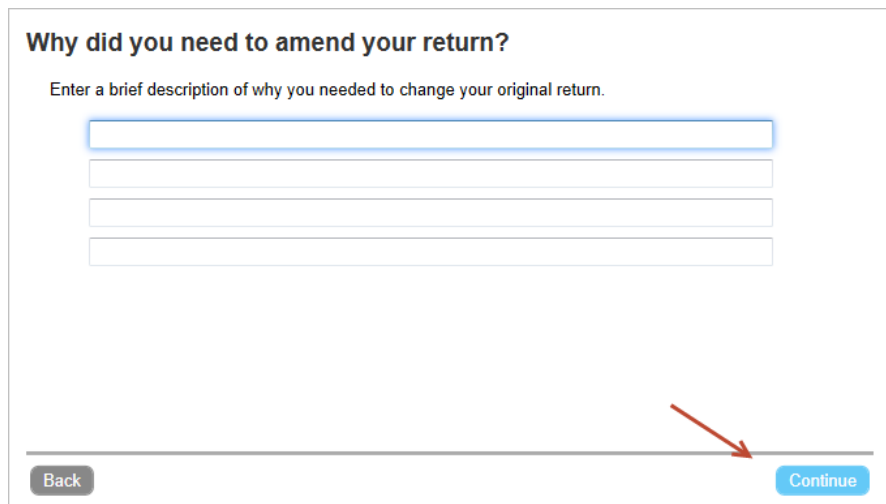
123 Maple Street  
Anywhere, CA  
92100

Yes  
 No

Back Continue

A red arrow points to the 'Continue' button.

- 6) On the **Why did you need to amend your return?** screen, enter '*An incorrect pension exclusion was reported on the original return. This amended return reflects an adjustment to total pension excluded on Form 4884 and reported on Page 1 of Form MI-1040, Line 13.*' Then click **Continue**.



**Why did you need to amend your return?**

Enter a brief description of why you needed to change your original return.

[Text input field]

[Text input field]

[Text input field]

[Text input field]

Back Continue

A red arrow points to the 'Continue' button.

- 7) On the **'Let's make sure your taxes are correct'** screen, click **Continue**.

- 8) If you are using *TurboTax Desktop/CD Download*, you may see this **Let's make sure you're up to date** screen. Update the product if you haven't already.

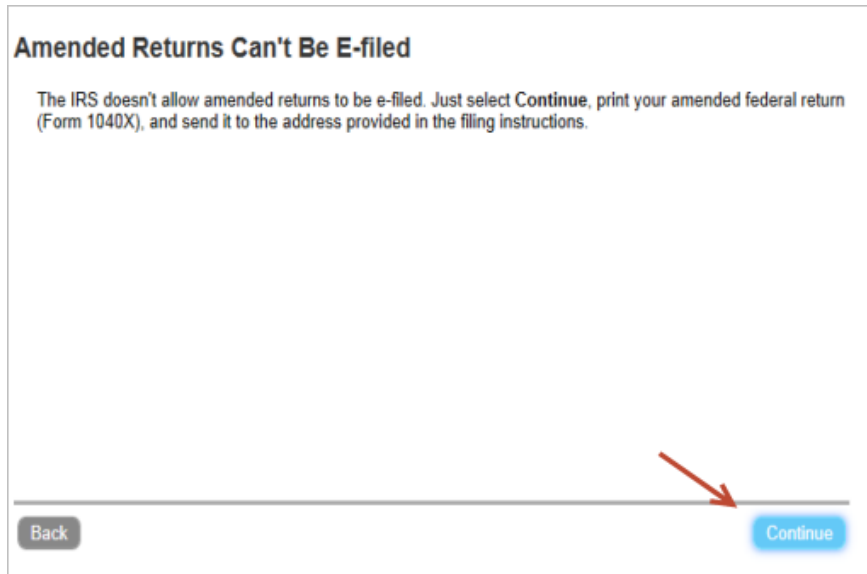
If you have updated the product, click **Continue without Updating**.



- 9) If you see a **Let's Check These Entries** screen or a **Final Review Error Check Results** screen, you may have errors to correct. Also there may be additional questions to complete your state's amended return.

Depending on the screen, click on the **Check Entries** button or the **Fix Errors** button.

- 10) You may see a screen that tells you that you can't electronically file your amended tax return. Just click **Continue**.



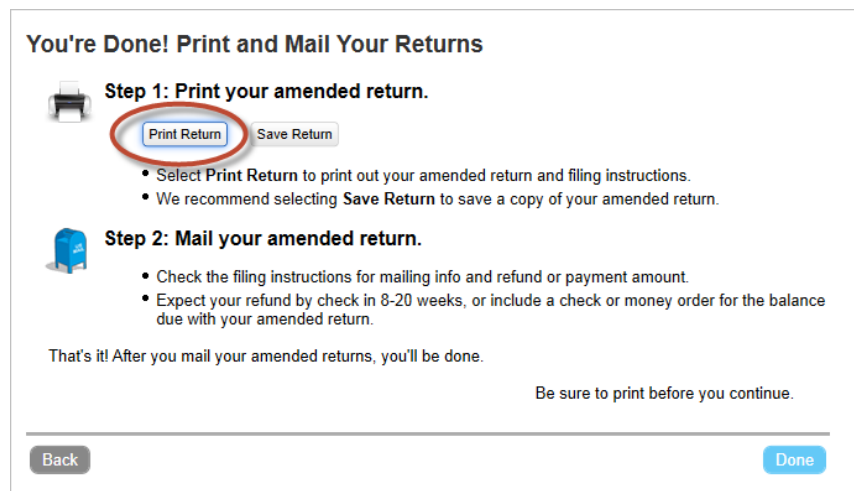
11) Once you have answered all the state questions and cleared all errors:

- a. If you see the **Final Review Error Check Results** screen, click on **Continue with Errors** or
- b. If you see the **Run Error Check Again** screen, select **Done**.

**Now it's time to print and mail your amended state return.**

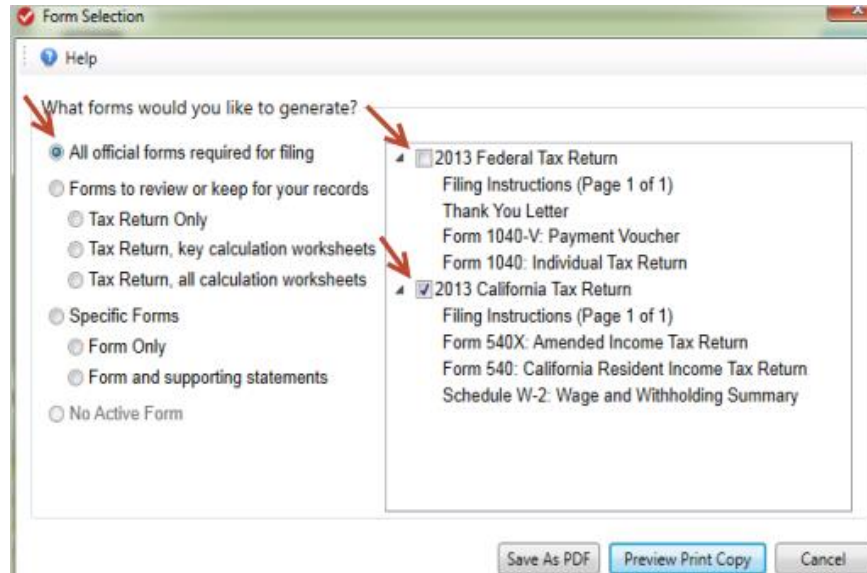
**Follow these steps:**

1) On the **You're Done! Print and Mail Your Returns** screen, click **Print Return**.

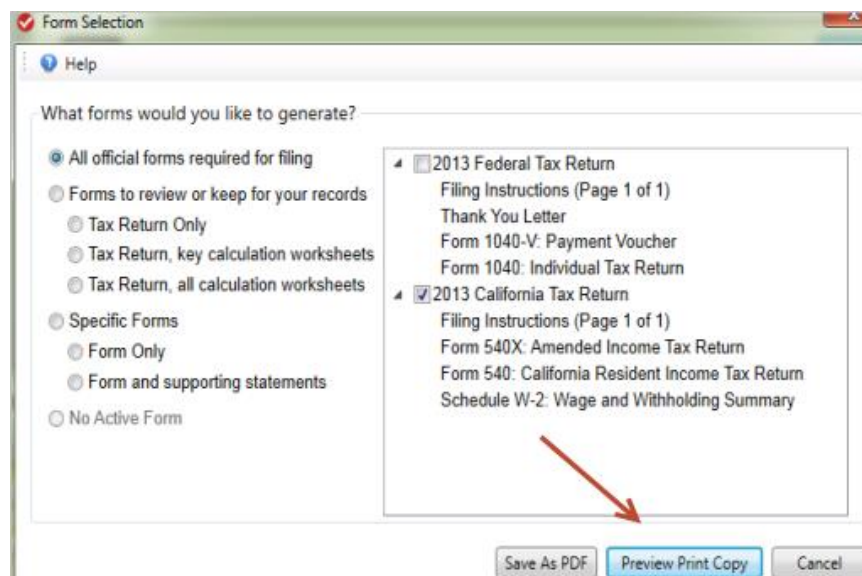




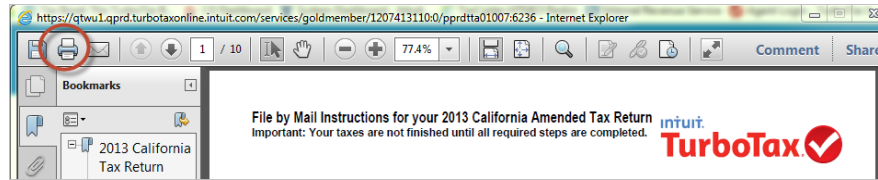
- 2) If you are using the *TurboTax CD/Download* product, you'll see this screen.
- Choose **All official forms required for filing**
  - Uncheck** the box for **2013 Federal tax return**
  - Check** the box for your state tax return. (California is used as an example)



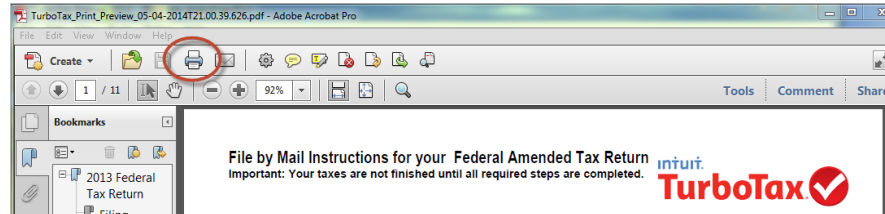
- 3) Click **Preview Print Copy** button.



- 4) When you see the Preview Print copy of your return, select this **Printer** icon.



If using the *TurboTax CD/Download* product, select this **Printer** icon.



- 5) The instruction letter will indicate any balance due that you need to pay or refund that you will receive.
- 6) The instructions will also tell you the address to mail your return.
- 7) Be sure to print out an extra copy to keep for your files.