Maryland State Amend Instructions:

NOTE: If using **TurboTax on-line**, follow these instructions. If using **TurboTax CD/Download**, scroll down to the **TurboTax CD/Download** instructions.

For TurboTax On-line Users:

1) To open your 2013 return, go to https://turbotax.intuit.com and sign in.

TurboTax 🎸	Get Started	Products & Pricing	Help	Tools & Tips	After You File	Sign In
	Finish now ar biggest tax re	nd get your efund		Sign into Turb	oTax	×
60	1	Firebolar		Password		
	<u>I</u>			Sign In		1
	-			By clicking Sign In, you I <mark>forgot my user ID or</mark> p New to TurboTax? Crea	agree to our License Ag assword. ite an account.	greement.

2) On My Tax Timeline screen, scroll down to Some Things You Can Do.



3) Under Some things you can do, select Amend (change) return.



4) On the Are you sure you'd like to amend your return? screen, click the Amend (change) return button.

Are you sure you'd like to Your return must be accepted befor	to amend your return? re you can amend it.
If you'd just like to view your return, you can download your PDF.	If you'd like to make changes to your return, follow these instructions.
Not sure if you need to amend your return? Learn More	First, click the amend button below. On the next page, click the "Amend/Change My Return" button.
Review return (.pdf)	Amend (change) return
Or, you can amend by downloading the Turbo Learn More	oTax software.

5) On the welcome back screen, click Amend (change) my return button.

TurboTax 🏈 Home & Bu	siness My Turbo Tax Sign Out Ask a question
\$2,668	Home
\$340	Hi Michael, welcome back to TurboTax! FEDERAL Return Accepted VOlut's result You over \$2,008
HOME + Program Options	Louisiana Return Accepted Mut's next? Your refund is \$340
PERSONAL INFO	We can also heln you with
BUSINESS	Oswige user ID, o mail, or password
PERSONAL	File an astension Very start summary
STATE TAKES	+ Cinuto W-2s and 1099s
	Armend (changes) a fifed and accepted return
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6) **On-line users**, scroll down to **Start To Amend Your Return** at the bottom of page 4.

For TurboTax CD/Download users:

1) NOTE: You need to update your product. Go to Online and click on Check for Update.



- 2) Open your return.
- 3) Go to **Federal Taxes** tab (if using the Home and Business Product, go to the **Personal** tab) and then select the **Other Tax Situations** tab.



4) On the **Other Tax Situations** screen, scroll down to **Other Tax Forms** and click **Start** button next to **Amend a Return**.

0	ther ⁻	Tax Situations	
	Harry, h	nere are a few additional items that might apply to you.	
	ÂÂT	Alternative Minimum Tax	
		Alternative Minimum Tax (AMT) Learn More	Start
	\$*	Additional Tax Payments	
		Underpayment Penalties Learn More	Start
		Extra Tax on Early Retirement Withdrawals Learn More	Start
		Nanny and Household Employee Tax Learn More	Start
		Apply Refund to Next Year Learn More	Start
		Other Return Info	
		Identity Protection PIN Learn More	Start
		Presidential Campaign Fund Learn More	Start
	-TAXES-	Other Tax Forms	
	<	Amend a Return Learn More	Start
		File an Extension Learn More	Start

Start to Amend Your Return:

1) On the We'll Help you change (amend) your return screen, click Continue.



2) On the Have You Already Filed This Return? screen, indicate Yes, I need to amend a return I already filed.

Indicate I was contacted by TurboTax and told I may need to amend, then click Continue.

Have You Already Filed This Return?			
Amending a return allows you to correct information on your original return after it's been filed and accepted by the government.			
Yes, I need to amend a return I already filed.			
No, I don't need to amend.			
Tell us a little more about your amend situation:			
I need to amend my 2013 return. Explain This			
I need to amend a 2012 or previous year return.			
I was contacted by TurboTax and told I may need to amend.			
I was both contacted by TurboTax about amending AND I need to amend for some other reason. <u>See Examples</u>			
Back Continue			

- 3) On the Tell Us Which Returns You Want to Amend screen, select I want to amend only my federal or only my state return (see below).
- 4) For the state you want to amend, check that state's **Amend my state return** checkbox, and then click **Continue.**

Note: California is used as an example.

Tell Us Which Returns You Want to Amend
We recommend you amend both your federal and state returns. That's because both the IRS and your state will want to know why you amended your return.
 I want to amend both my federal and state returns. I want to amend only my federal or only my state return.
When is it OK to amend only one return?
Are you sure you want to amend only one return?
We strongly recommend amending both your federal and state returns.
If you're sure about amending only one return, select the return you want to amend:
Amend my federal return
Armend my California return
Back Continue

5) On the next screen, verify or update your mailing address and then click **Continue**.

Do you still receive your mail at this address	\$?
123 Maple Street Anywhere, CA 92100	
ío Yes ⊘ No	
Back	Continue

6) On the Why did you need to amend your return? screen, enter: The original Maryland tax return incorrectly added back the conservation easement carryover amount to the Maryland itemized deductions (included on Form 502, line 17b.) This amended return correctly does not included that addback.

Then click **Continue**.

Why did you need to amend your return?	
Enter a brief description of why you needed to change your original return.	
Back	Continue

7) On the **'Let's make sure your taxes are correct'** screen, click **Continue**.

8) If you are using *TurboTax Desktop/CD Download*, you may see this **Let's make sure you're up to date** screen. Update the product if you haven't already.

If you have updated the product, click **Continue without Updating**.

Let's make sure you're up to date		
Before you continue working on this return, let's be sure you've got all the most recent TurboTax updates.		
Select Check for Updates now.		
Back Continue Without Updating Check For Updates		

9) If you see a Let's Check These Entries screen or a Final Review Error Check Results screen, you may have errors to correct. Also there may be additional questions to complete your state's amended return.

Depending on the screen, click on the **Check Entries** button or the **Fix Errors** button.

10) You may see a screen that tells you that you can't electronically file your amended tax return. Just click **Continue.**



- 11) Once you have answered all the state questions and cleared all errors:
 - a. If you see the Final Review Error Check Results screen, click on Continue with Errors or
 - b. If you see the Run Error Check Again screen, select Done.

Now it's time to print and mail your amended state return.

Follow these steps:

1) On the You're Done! Print and Mail Your Returns screen, click Print Return.



- 2) If you are using the *TurboTax CD/Download* product, you'll see this screen.
 - a. Choose All official forms required for filing
 - b. Uncheck the box for 2013 Federal tax return
 - c. Check the box for your state tax return. (California is used as an example)

Help	
 What forms would you like to generate? All official forms required for filing Forms to review or keep for your records Tax Return Only Tax Return, key calculation worksheets Tax Return, all calculation worksheets Specific Forms Form Only Form and supporting statements No Active Form 	 2013 Federal Tax Return Filing Instructions (Page 1 of 1) Thank You Letter Form 1040-V: Payment Voucher Form 1040: Individual Tax Return 2013 California Tax Return Filing Instructions (Page 1 of 1) Form 540X: Amended Income Tax Return Form 540: California Resident Income Tax Return Schedule W-2: Wage and Withholding Summary
	Save As PDF Preview Print Copy Car

3) Click Preview Print Copy button.

 Help What forms would you like to generate? All official forms required for filing Forms to review or keep for your records Tax Return Only Tax Return, key calculation worksheets Tax Return, all calculation worksheets Specific Forms Form Only 	 2013 Federal Tax Return Filing Instructions (Page 1 of 1) Thank You Letter Form 1040-V: Payment Voucher Form 1040: Individual Tax Return 2013 California Tax Return Filing Instructions (Page 1 of 1) Form 5400: Amended Income Tax Return Form 5400: Finance Income Tax Return Finance Income Tax Return
 Form and supporting statements No Active Form 	Save As PDF Preview Print Copy Cancel

4) When you see the Preview Print copy of your return, select this **Printer** icon.



If using the *TurboTax CD/Download* product, select this **Printer** icon.



- 5) The instruction letter will indicate any balance due that you need to pay or refund that you will receive.
- 6) The instructions will also tell you the address to mail your return.
- 7) Be sure to print out an extra copy to keep for your files.