**Legal invoice template**

You can use this invoice template to bill your clients and collect payments for any legal services you provide. This template contains the basic information typically contained in a legal invoice, such as the invoice amount, the services provided, and the payment due date. Fill in the details outlined on the template and edit it as you see ﬁt. This template is ideal for legal small businesses that want to invoice their clients and receive timely payments.

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Replace with

**LOGO**

**Your Company Name**

Street address City, State, Zipcode

**Phone #** 555-555-555

**Email** company.name@company.com

**Website** [www.companyname.com](http://www.companyname.com/)

**Invoice**

**Bill to**

Client name Street address

City, State, Zipcode

**Ship to**

Client name Street address

City, State, Zipcode

**Details**

**Invoice #** 12345

**Invoice date** mm/dd/yyyy

**Terms** Net 30

**Due date** mm/dd/yyyy

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Service** | **Description** | **Hours** | **Rate/ fee** | **Amount** |
| Service | Description of service | 0 | $0.00 | $0.00 |
| Service | Description of service | 0 | $0.00 | $0.00 |
| Service | Description of service | 0 | $0.00 | $0.00 |
| Service | Description of service | 0 | $0.00 | $0.00 |
| Service | Description of service | 0 | $0.00 | $0.00 |

# Customer message

Hello!

Thank you for your business. Please return this invoice with payment.

Thanks!

# Subtotal Sales tax Shipping

**Total**

$0.00

$0.00

$0.00

**$0.00**

This invoice was generated with the help of QuickBooks Payments.

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