**Legal invoice template**

You can use this invoice template to bill your clients and collect payments for any legal services you provide. This template contains the basic information typically contained in a legal invoice, such as the invoice amount, the services provided, and the payment due date. Fill in the details outlined on the template and edit it as you see ﬁt. This template is ideal for legal small businesses that want to invoice their clients and receive timely payments.



All information and forms are provided “as is” without any warranty of any kind, express, implied or otherwise, including as to their legal effect and completeness. They are for general guidance and should be modiﬁed by you or your attorney to meet your speciﬁc needs and the laws of your state. Use at your own risk. Intuit, its employees or contractors who wrote or modiﬁed any form. are not providing legal or any other kind of advice and are not creating or entering into an attorney-client relationship. The information and forms are not a substitute for the advice of your own attorney. This document is not approved, endorsed by or afﬁliated with any state or governmental or licensing entity.

Replace with

**LOGO**

**Your Company Name**

Street address City, State, Zipcode

**Phone #** 555-555-555

**Email** [company.name@company.com](mailto:company.name@company.com)

**Website** [www.companyname.com](http://www.companyname.com/)

**Invoice**

**Bill to**

Client name Street address

City, State, Zipcode

**Ship to**

Client name Street address

City, State, Zipcode

**Details**

**Invoice #** 12345

**Invoice date** mm/dd/yyyy

**Terms** Net 30

**Due date** mm/dd/yyyy

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Service** | **Description** | **Hours** | **Rate/ fee** | **Amount** |
| Service | Description of service | 0 | $0.00 | $0.00 |
| Service | Description of service | 0 | $0.00 | $0.00 |
| Service | Description of service | 0 | $0.00 | $0.00 |
| Service | Description of service | 0 | $0.00 | $0.00 |
| Service | Description of service | 0 | $0.00 | $0.00 |

# Customer message

Hello!

Thank you for your business. Please return this invoice with payment.

Thanks!

# Subtotal Sales tax Shipping

**Total**

$0.00

$0.00

$0.00

**$0.00**



This invoice was generated with the help of QuickBooks Payments.

Learn more, and create your own free account by visiting quickbooks.com