**Property management invoice template**

Use this invoice template to bill customers and collect payments for services you provide while managing rental properties. This template has the basic information typically contained in a property management invoice, such as the invoice amount, the services provided, and the payment due date. Fill in the details outlined on the template and edit it as you see ﬁt. This template is ideal for property managers that want to invoice their clients or tenants and receive timely payments.



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Replace with

**LOGO**

**Your Company Name**

Street address City, State, Zipcode

**Phone #** 555-555-555

**Email** [company.name@company.com](mailto:company.name@company.com)

**Website** [www.companyname.com](http://www.companyname.com/)

**Invoice**

**Bill to**

Client name Street address

City, State, Zipcode

**Ship to**

Client name Street address

City, State, Zipcode

**Details**

**Invoice #** 12345

**Invoice date** mm/dd/yyyy

**Terms** Net 30

**Due date** mm/dd/yyyy

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item/ service** | **Description** | **Quantity/ hrs** | **Rate** | **Amount** |
| Item or service | Description of item or service | 0 | $0.00 | $0.00 |
| Item or service | Description of item or service | 0 | $0.00 | $0.00 |
| Item or service | Description of item or service | 0 | $0.00 | $0.00 |
| Item or service | Description of item or service | 0 | $0.00 | $0.00 |
| Item or service | Description of item or service | 0 | $0.00 | $0.00 |

# Customer message

Hello!

Thank you for your business. Please return this invoice with payment.

Thanks!

# Subtotal Sales tax Shipping

**Total**

$0.00

$0.00

$0.00

**$0.00**



This invoice was generated with the help of QuickBooks Payments.

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